



AIAA San Diego Section Council Meeting Minutes – August 8, 2007

The meeting called to order at 6:00 P.M. and adjourned at 7:11 P.M.

COUNCIL ATTENDANCE: 12

AIAA GUESTS: 1

NON-AIAA GUESTS: 0

ATTENDANCE: See Attached Roster

Discussion Topics:

- Secretary records turnover
- E-mail account turnover
- Newsletter article
 - Due Monday August 13th.
- Dinner Meeting:
 - Sept 6th
 - Potential Speaker: Dr Stork (Life Sciences Houston)
- RAC VI Meeting
 - Sept 15th
- IMAPP Conference – Looking for volunteers

ADMINISTRATIVE

- Secretary Report – Kevin Willett
 - April and May minutes approved
- Treasurer Report – Bob Matson – Not present - Report will be emailed.
- Chairman’s Report – Greg Marien
 - Section Insurance Form has been sent in, money will come out of CAT rebate
 - Maziar Sefidan and Greg Marien received a thank you from Patrick Henry High School for career day participation.
 - Received a thank you from Air and Space Museum for the RAC VI/ San Diego Section dinner meeting party in the wind tunnel.
 - Received letter from Reid, one of the high school recipients of R.H. Fleet Scholarship.

Greg Marien Section Chair	Doug Armstrong Field Trips	Jim Peterson Membership Development	Warren Johnson Professional Society Liaison	George Faulkner SDSU Faculty Advisor
Kevin Willett Secretary	Kevin Burns Region VI Delegate	Chris Root History & Bylaws	Irene Chan Webmaster	Keiko Nomura UCSD Faculty Advisor
Bob Matson Treasurer	Jenny Rhymer Flyers	Keith Glassman Honors & Awards & Career Enhancement	Kevin Scanlon Young Professionals	Alejandro Aguirre SDSU Student Chair
Penny Ulander Vice Chair Long Range Planning	Phil Smith Pre-College Outreach	Tom Ohno Program Arrangements	Jenny Rhymer Newsletters & Electronic Bulletin	Irene Chan UCSD Student Chair
Joel Perez Vice Chair - Technical	Phil Smith Public Policy	Maziar Sefidan Student Activities	Steve Harrington Rocket Project	Sharon Freeburn Educator Associates



MEMBER SERVICES

- Membership – Jim Peterson – see attached report
- Honors and Awards – Keith Glassman - Not present
- Professional Society Liaison – Warren Johnson
 - Discussion over National Engineering Week Speaker. Tom Crouch is the favored speaker choice
- Young Professionals – Kevin Scanlon – Nothing to report

PROFESSIONAL PROGRAMS

- VC Long Range Planning – Penny Ulander – Website payment due Jan 1st.
- VC Technical – Joel Perez – Not present
- Program Arrangements – Tom Ohno
 - Tom was just appointed the position, Joel Perez will help get started with new position.
- Field Trips – Doug Armstrong – Not present

COMMUNICATIONS

- Newsletter & E-Bulletins – Jenny Rhymer – Not present
- Flyers – Jenny Rhymer – Not present
- Webmaster – Irene Chan – Not present
- History & Bylaws – Chris Root – Not present
- Region VI Delegate – Kevin Burns
 - Space Conference is just after RAC VI (ends Sept 20th)
 - 50th Anniversary of SPUTNIK
 - September 20-21st
 - Presentation at YMCA August 9th
 - Presentation for Optimists Club in September
 - Presenting a paper at IMAPP conference
- Public Policy – Phil Smith – Report attached.

EDUCATION PROGRAMS

- Pre-College Outreach – Phil Smith – Report Submitted.
- Educator Associate – Sharon Freeburn
 - Passport to the Future:
 - Suggested that it's better to not overlap events. This way, teachers will not have to miss anything.
 - Education Alley
 - They have started a blog.
 - Individual classrooms will be setup.
 - Astronaut training available for young people.
- Student Activities – Maziar Sefidan – Nothing to report.
- Rocket Committee – Steve Harrington – Not present

AIAA STUDENT CHAPTERS

- UCSD Student Chapter Chair – Irene Chan – Not present
- UCSD Faculty Advisor – Keiko Nomura – Not present
- SDSU Student Chapter Chair – Alejandro Aguirre – Not present
- SDSU Faculty Advisor – George Faulkner – Nothing to report



American Institute of Aeronautics and Astronautics - San Diego Section
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ACTION ITEMS

- Website:
 - Need to setup meeting to discuss website layout
 - Proposed changes due by Aug 17th
 - Audit Budget reports should be added to event reports

NEW BUSINESS

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Present	Absent Excused	Absent	Position	Name/Company
X			Section Chair	Greg Marien
X			Secretary	Kevin Willett
	X		Treasurer	Bob Matson
X			Vice Chair – Long Range Planning	Penelope Ulander
	X		Vice Chair – Technical	Joel Perez
X			Program Arrangements	Tom Ohno
X			Field Trips	Doug Armstrong
	X		Flyers	Jenny Rhymer
	X		Newsletters	Jenny Rhymer
	X		Webmaster	Irene Chan
	X		History & Bylaws	Chris Root
	X		R. H. Fleet Scholarship Coord.	Bill Chana
X			RAC VI Delegate	Kevin Burns
X			Public Policy	Phil Smith
X			Membership	Jim Peterson
	X		Honors & Awards, and Career Enhancement	Keith Glassman
X			Student Activities	Maziar Sefidan
X			Professional Society Liaison	Warren Johnson
X			Pre-College Outreach	Phil Smith
X			Young Professionals	Kevin Scanlon
X			Educator Associate	Sharon Freeburn
			Member at Large	Vacant
X			SDSU Faculty Advisor	George Faulkner
	X		SDSU Student Chair	Alejandro Aguirre
		X	UCSD Faculty Advisor	Keiko Nomura
	X		UCSD Student Chair	Irene Chan
		X	Rocket Project	Steve Harrington



Date: August 8, 2007
To: AIAA Council
From: James D. Peterson
Subject: Membership Committee Report for August 2007
Enclosure: 2007 AIAA Membership Status – August.

The attached Membership Status spreadsheet (Attachment A) prepared from the San Diego Professional Summary report shows current Professional Membership of 413, an increase of 3 from last month. There were 6 New Members, 9 Transfers-In, 7 Transfers-Out and 6 Drops.

There were 9 in the “Two Months Past Due” category. These are the members whose dues expired on 31 May and have not yet renewed. They will be dropped next month if their dues are not received by the end of this month. I have sent email reminders to the Past Dues and Drops, and welcoming emails to the new members.

The total Student membership is 95, down 3 from last month. We have 38 Educator Associate Members in good standing, the same as last month. Unless membership is renewed, students are dropped after one month. Educator Associates all expire on 31 August and must be renewed on-line. There is no cost for Educator Associates.

Mailing List. The number of mailing labels on the Data Maker list is 577, the same as last month. (Ninety-two percent of these have email.) This breaks down as follows:

- 1. Professional Members 413
- 2. Educator Associates 38
- 3. Student Members 95
- 4. AIAA Officers 33

Submitted by,

James D. Peterson
Membership Chairman
Phone: (858) 279-1940
Email: jdpete@pacbell.net

Greg Marien
Section Chair

Doug Armstrong
Field Trips

Jim Peterson
Membership Development

Warren Johnson
Professional Society Liaison

George Faulkner
SDSU Faculty Advisor

Kevin Willett
Secretary

Kevin Burns
Region VI Delegate

Bill Chana/Chris Root
History & Bylaws

Irene Chan
Internet Webmaster

Dr. Keiko Nomura
UCSD Faculty Advisor

Robert Matson
Treasurer

Jenny Rhymer
Flyers

Keith Glassman
Honors & Awards &
Career Enhancement

Kevin Scanlon
Young Professionals

Alejandro Aguirre
SDSU Student Chair

Penelope Ulander
Vice Chair -
Long Range Planning

Phil Smith
Pre-College Outreach

Joel Perez
Program Arrangements

Jenny Rhymer
Newsletters &
Electronic Bulletins

Irene Chan
UCSD Student chair

Joel Perez
Vice Chair - Technical

Phil Smith
Public Policy

Eric Vigilia
Student Activities

Steve Harrington
Rocket Project

Sharon Freeburn
Educ. Assoc Coordinator

	Report Date:	Ref.	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-07	Jun 07 to Aug-07
Membership by Grade															
															Change
MC	Associate Fellow	25	25	24											-1
MC1	Associate Fellow (Retired)	31	32	33											2
MA	Associate Member	5	3	3											-2
MA1	Associate Member (Retired)	0	0	0											0
MD	Fellow	5	5	5											0
MD1	Fellow (Retired)	14	14	14											0
ME	Honorary Fellow	3	3	3											0
MB	Member	126	132	135											9
MB1	Member (Retired)	4	4	3											-1
MB#	Lifetime Member	0	0	0											0
MS	Member (Student Upgrade)	19	17	18											-1
MH	Senior Member	119	118	116											-3
MH1	Senior Member (Retired)	56	55	57											1
MH#	Lifetime Senior Member	2	2	2											0
	Total Number of Members:	409	410	413	0	0	0	0	0	0	0	0	0	0	4
	Monthly Change:	Ref	1	3											
	Cumulative Change:	Ref	1	4											
Membership Changes															
	New Members	3	2	6											8
	Transfers-In	6	4	9											13
	Transfers-Out	1	3	7											10
	Dropped	8	5	6											11
	Monthly Change:	0	-2	2	0	0	0	0	0	0	0	0	0	0	
Dues Past Due															
	Two months past due	7	3	9											12
Retired Members															
	Number	105	105	107											2
	Percentage	25.7%	25.6%	25.9%											
Other Members															
SS	Student Members	97	98	95											-2
NEA	Education Associates	37	38	38											1

Section Council Meeting August 8th 2007

Since my Last Report on June 13th

*Activities***AUGUST IS FOR AEROSPACE**

Date: Month of August

Event: I am currently scheduling meetings for the weeks of August 21st and 28th. Our local representatives are Brian Bilbray, Duncan Hunter, Susan Davis and Bob Filner. I have prepared a San Diego Section Quick Facts sheet. Please email me with any suggested changes. Sections are encouraged to apply for sponsorship funds from AIAA headquarters. Sponsorships are available on a first-come, first-served basis and must demonstrate a specific need such as supplementing costs of catering, event promotion or travel. AIAA has generously allocated \$10,000 for sponsorship of meetings, and will award sponsorships in amounts between \$250-\$1000. Applications must include date and time of event, event budget, and expected

In addition, our Section is aiding AIAA National demonstrate ADOBE Connect web video conferencing capabilities to support on-line training for this national event.

INSIDE AEROSPACE ~~ALP~~ INITIATIVE

Date: May DD, 2008

Event: To expand west coast participation in Public Policy activities by planning and executing San Diego based events leading up to the AIAA Inside Aerospace event in Washington D.C.

*Future Planning***CONGRESSIONAL VISITS DAY**

Date: April 15-16, 2008

Event: To provide San Diego/Imperial County members advance knowledge of the event, to maximize the number of persons attending the event and to provide members knowledge of the results of the event.

Respectfully submitted

Phil Smith – Public Policy

Since my Last Report:

Activities

EDUCATION ALLEY INITIATIVE

Date: September 9-11, 2008

Event: Optimize the number of local students attending the September 2008 Education Alley Exhibit. I am currently scheduling congressional and county office visits to gain funding for this event. All other elements of this plan rely on successful fund raising.

Future Activities

FIRST ROBOTICS SAN DIEGO REGIONAL COMPETITION

Event Date: March DD, 2008

Event Goal: To engage AIAA members, to the greatest extent possible, with the San Diego FIRST Robotics teams and San Diego Regional Competition.

GREATER SAN DIEGO SCIENCE FAIR

Event Date: March DD, 2008

Event Goal: To engage AIAA members, to the greatest extent possible, with the Greater San Diego Science Fair. There are about 1000 exhibits presented by junior and senior students from all over San Diego County.

Other Future Planning Events

- 07 Aug Rendezvous Science Center Summer camp mentors and speakers
- 07 Sep Educator Associates Recruitment Campaign
- 07 Sep Space 2007 Education Alley program committee volunteers
- 08 Feb San Diego Math Counts Competition
- 08 Feb-Apr San Diego High School Career Days
- 08 Mar High Tech Fair SD County Fairgrounds
- 08 Jul Passport to the Future 2008 program committee volunteers

Respectfully submitted

Phil Smith – Pre-College Outreach