

AIAA-SD Council Meeting

Wednesday, September 14th, 2016

Meeting Time:

Meeting Start: 18:05

Meeting End: 19:22

Meeting Attendees:

Steven Jacobson

Robin Felver

Kathy Kucharski

Martin Miller

Kevin Burns

Chris Root

Lauren Wilhelm

Shraddha Gharmalkar

Brian Quan

Cesar Martin

Dave Landfield

Jin Oh

Ken Kubarych

Dr. Mark Anderson

Jay Woodard

Ioana Broome

Meeting Topics:

Planning Meeting Minutes:

- Minutes of the Planning Meeting were approved by the Council

Recap of Distinguished Lecturer Event:

- 74 people attended
- Difficulties with security at Solar made getting into the venue difficult. This will be accounted for if we decide to use this venue again
- Went very well

Section Awards:

- The section won 6 awards totaling \$1600
- How should we spend this money?
 - Speaker gifts?
 - Event free for members?

- Cat3 money is still available and a proposal must be generated
 - ✚ Kevin Burns will look into the cost of a pop up display to use at our booths and events

Region 6 Meeting:

- A new IT Director was hired
 - Sharepoint will be replaced
 - There is nothing we store on Sharepoint, so we are ready for this move

Setting up a Section Google Drive:

- Steven Jacobson proposed we setup a Google Drive to use for the section - Approved

New Council Member Position:

- Kevin Burns outlined the benefit of adding a new council position for Diversity and Inclusion
 - Steven Jacobson proposed the creation of a Diversity and Inclusion council position with Jill Meyers appointed – Approved

New Membership Outreach:

- It was brought up that we do not have any new membership outreach emails. We can do this by hand or set up an automated system. Email list needs to be updated.
 - ✚ Brian Quan to take action to look into setting this up

Upcoming Events:

- Trivia Night proposed for mid October
- Quad Racing Day/DBF Flyoff: we have not heard back from Joel on scheduling this. Also, UCSD does not have a flyable plane, so a DBF Flyoff would not be possible

Changing Council Meeting Location:

- We will try meeting on a Monday next time to possibly avoid heavy traffic
 - ✚ Steven Jacobson to take action in finding a new meeting place

Around the Room:

- Dr. Mark Anderson: UCSD Freshman Enrollment in Aerospace Engineering is 110 Students, Interest is high and potential for new members
 - Dr. Kosmatka to potentially author a history of the UCSD Aerospace Engineering program to present at SciTech
- Brian Quan: Send any last minute business card ideas to him before the final design is proposed
- Kevin Burns:

- Need a way to accurately capture history of the section and to digitize records of past award winners for the banquet brochure. He would also like a W9 form to be uploaded to the section website.
- Event on Thursday Sept 15 for National Aerospace Week at Northrop Grumman Spectrum Center Campus. It is being hosted by the AIAA ERG at Northrop Grumman
- Bylaws for a Northrop Grumman Chapter of the AIAA San Diego Section were handed out for approval. Before approval, the section needs to decide if an NG Chapter of our section is possible and explore the potential benefits and detriments to the section. Several questions were raised:
 - How would this Chapter be funded?
 - Would membership in the San Diego Section be affected adversely?
 - Would attendance to San Diego Section events be affected adversely?
 - Are we allowed to have events under the AIAA name where not all national members can attend?
 - Would council participation be adversely affected?

It was decided that an additional meeting was needed to decide a course of action for this. A meeting to discuss this matter will be planned.

- Chris Root: National Engineers Week council has been meeting and planning is ongoing
- Kathy Kucharski: John received an email from national asking us to submit any policy concerns directly. John will follow up and respond.
- Jay Woodard: Need to set up a trip to visit GA, NavAir, or UTC. Please contact Jay if your company can do Field Trips/Tours.
- Dave Landfield (SDSU Vice Chair): GBM in September and need a council member as a speaker. Please contact him if you are willing to speak. SDSU chapter also needs places for tours
- Shraddha Gharmalkar (UCSD Chair): GBM Week 1, Boeing recruiting event on Oct 4, and new mentor/mentee program where upperclassman will help newer students with classes
- Lauren Wilhelm: Newsletter to be out in the next couple weeks
- Ioana Broome: Start looking for another Distinguished Lecturer