

AIAA-SD Council Meeting September 10, 2015

List of Attendees:

- Kevin Burns (AIAA National Conference Coordinator)
- Kathy Kucharski (Chair)
- Ioana Broome (Vice Chair - Planning)
- Robin Felver (Newsletter Editor)
- Irving Hernandez (SDSU Chair)
- John Kucharski (Public Policy)
- Chris McEachin (Student Activities)
- Joel Perez (STEM Outreach)
- Marcia Crawford (Program Arrangements)
- Cesar Martin (Vice Chair - Technical)
- Marty Miller (Treasurer)
- Dr. Allen Plotkin (SDSU Faculty Advisor)
- Dr. Mark Anderson (UCSD Faculty Advisor)
- Brian Quan (Membership Development Coordinator)

Meeting Start Time: 6:01 PM

Meeting End Time: 7:31 PM

Meeting Duration: 1 hour, 30 minutes

Meeting Minutes:

- Prior Meeting Minutes:
 - Council approved meeting minutes for kickoff meeting and prior meeting

- SDSU AIAA Student Branch News:
 - Cesar attended SDSU AIAA/DBF meeting -- the two teams are mostly separate for student org funding reasons at SDSU
 - SDSU will have AIAA officer meeting soon
 - SDSU has been using the money provided from the AIAA-SD section for food/etc. for the student chapter meetings
 - Kathy sent list of AIAA lecturers for SDSU to use
 - SDSU is also considering AIAA organized trips to the air show and to the SD Air and Space Museum
 - SDSU chair asked about introducing AIAA-SD mentorship program to SDSU students --> Kevin handed out draft mentor program guidelines that he came up with

- AIAA-SD Mentor Program:
 - Kevin will send out mentor guidelines document he wrote up - will send doc to council
 - Plan to have committee meeting to go over start of mentor program
 - Possible to add "speed dating" meeting with mentors/mentees

- AIAA SciTech 2016 Conference:
 - Date is first week of January 2016
 - AIAA-SD will plan event during conference week/weekend to walk people to the Midway Museum - likely to have people attend since the Midway Museum is close to the conference location

- Possible to have SDSU/UCSD students volunteer for this event in addition to AIAA-SD council members
- Plan is that conference will give AIAA-SD a time slot that is best for the most attendees (AIAA-SD will provide price and meeting location for the event)
- Price: \$15 per ticket (AIAA-SD will subsidize cost)
- AIAA-SD will have people pre-pay either online or at the section booth at SciTEch
- Note: AIAA-SD will not plan any additional events other than the Midway event, but Kathy and Marjorie will work with Kevin for advertising SciTech with local media
- Motion approved for Cesar to purchase 25 tickets for Midway/to spend up to \$200 in tickets
- **Action Items:**
 1. Kevin will contact conference people to get a list of times that are available
 2. Cesar will contact Midway Museum to negotiate group rate for museum tickets

- AIAA-SD Dinner Meeting Events:
 - Next meeting is Sept. 24 at Giovanni's pizza
 - Flyer just got circulated
 - Will be a technical talk about aerodynamics
 - **Action Items:**
 1. Ioana will plan gift to give to the speaker (AIAA key chains, AIAA swag, etc.)
 - Second dinner at ATA engineering in Poway
 - Speaker is set up
 - Venue set up (seats about 80 people)
 - Still working on date for meeting - possibility of joint event with flutter meeting, AIAA-SD would bring speaker that talks about NTSB process, the flutter group is having a council meeting (we provide the speaker)
 - Suggestion to advertise this event to local flight schools
 - We are catering the event
 - Note that Sandy Magnus is coming to SciTech and Ioana is thinking of asking her to come have her speak at an AIAA meeting that week
 - Would have the event later in the evening after conference events (don't want to have it conflict with other events)

- YP Events:
 - Movie night to see the Martian on October 8th -- plan to find place for happy hour
 - Will provide hazard center movie theater, on October 8th, price TBD
 - Planning done for the bus for JPL tour
 - We have set aside money for field trips and so the bus pricing should work out with our overall budget
 - **Action Items:**
 1. Kathy will send Cesar the event info for JPL bus tour

- Newsletter:
 - Council members need to send in any newsletter articles this coming week (by September 21)

- Hi Tech Fair:
 - Joel has a bunch of UAV "display" models that can be used for the event
 - Cesar sent Kathy list of stuff to buy for the event

- E-week Dinner:
 - E-week Council will meet on Saturday where they will finalize the venue
 - Come second or third week of September - they will finalize stuff for the Eweek event
 - Chris Root requested one of our distinguished speakers (of 2 per year) for Eweek
 - Chris Root is looking for 1 or 2 people to get involved in the Eweek council -- if interested contact Chris

- Membership Report:
 - Membership report was sent out
 - From RLC conference --> constant contact automated email service, suggestion to try it out for email service use for reminding people to renew membership
 - Probably would have secretary use this email service (constant contact)
 - Kevin brought up the company chapters again:
 - Joel says we need blessing from RAC 6 —> Kathy will add to RAC 6 discussion points to see if it's within the rules and then the council will take a vote on the Northrop Grumman chapter

- UCSD Student Chapter News:
 - UCSD will be entering CanSat competition for the second year
 - Last year competition was to deploy rotary vehicle and take video —> this year is glider transmitting as it glides down
 - The San Diego section has \$200 per school allotted. All the students have to do is request the money from the section.