



AIAA San Diego Section Council Meeting Minutes – May 14, 2008

The meeting called to order at 5:59 P.M. and adjourned at 7:22 P.M.

COUNCIL ATTENDANCE: 10

AIAA GUESTS: 2

NON-AIAA GUESTS: 0

ATTENDANCE: See Attached Roster

Discussion Topics:

- Tech Symposium
- AIAA Awards Banquet
- Section Officer Elections
- Fellow (Due June 15) and Associate Fellow (Due April 15) Nominations
- AIAA reimbursement for speaker expenses
- Newsletter Articles

ADMINISTRATIVE

- Secretary Report – Kevin Willett
 - April Minutes approved (Rev. A) with changes by Chair
- Treasurer Report – Penny Ulander
 - The extra \$700 not reflected in Quicken has possibly been accounted for
 - \$711.36 has been placed in the scholarship fund
 - Reminder:
 - \$960 for rocket project
 - \$13000 in scholarship fund
 - Greg gave Penny a few checks and some bank statements
- Chairman’s Report – Greg Marien
 - Annual Budget due June 30th
 - Greg leaves June 23rd
 - Penny, Greg, Kevin W, and a third party (Joel) will meet sometime between June 16th-20th
 - Greg and Kevin W. will need to meet to do the Section Report
 - Kevin W. will be going to the Leadership conference July 24th-25th
 - Region VI meeting May 31st in El Segundo
 - Rendezvous Science Center
 - 5 day course, 9am-12pm

Greg Marien
Section Chair

Doug Armstrong
Field Trips

Jim Peterson
Membership Development

Warren Johnson
Professional Society Liaison

George Faulkner
SDSU Faculty Advisor

Kevin Willett
Secretary

Kevin Burns
Region VI Delegate

Chris Root
History & Bylaws

Irene Chan
Webmaster

Keiko Nomura
UCSD Faculty Advisor

Penny Ulander
Treasurer

William Chana
RHF Scholarship Coord

Keith Glassman
Honors & Awards &
Career Enhancement

Kevin Scanlon
Young Professionals

Alejandro Aguirre
SDSU Student Chair

Penny Ulander
Vice Chair
Long Range Planning

Phil Smith
Pre-College Outreach

Tom Ohno
Program Arrangements

Jenny Rhymer
Newsletters & Electronic
Bulletin/Flyers

Irene Chan
UCSD Student Chair

Joel Perez
Vice Chair - Technical

Phil Smith
Public Policy

Maziar Sefidan
Student Activities

Steve Harrington
Rocket Project

Sharon Freeburn
Educator Associates



- Kevin Burns: they created a layout with cutouts and rope to show the relative sizes and spacing of planets.
- \$200 donation to course
- Need Newsletter Articles

MEMBER SERVICES

- Membership – Jim Peterson
 - Report attached
- Honors and Awards – Keith Glassman – Not Present – Greg presented
 - Report attached
- Professional Society Liaison – Warren Johnson
 - Greg:
 - They want every society do buy-in of \$50 for Math Counts to get in
 - Greg was not happy about the buy-in idea, and would prefer non-mandatory donations
 - Added money to budget for next year for Math Counts
 - Greg presented the idea of adding money to our budget for any unspecified charity
 - \$400 was added to the budget for this purpose
 - The next meeting is not until September
- Young Professionals – Kevin Scanlon – Not Present

PROFESSIONAL PROGRAMS

- VC Long Range Planning – Penny Ulander
 - Nothing to report
- VC Technical – Joel Perez
 - Tech Symposium June 7th at Wyle
 - 4 scheduled
 - Kevin suggested calling Sharron to get an inventory of soda/water and other things
 - Penny knows a person from NavAir that may be able to present
 - Joel needs help with catering
 - Small breakfast and lunch
 - Kevin: coffee is provided by Wyle
 - Irene will help Joel to refine flyer design
 - Greg informed Joel that someone will be available to present DBF project
 - UCSD has a rocket project the same weekend, so she's not sure if there is anyone to present for DBF
 - Anymore than 50 would be tight for space
- Program Arrangements – Tom Ohno – Not Present
 - Greg: he is moving back to the East Coast
- Field Trips – Doug Armstrong – Not Present

COMMUNICATIONS

- Newsletter & E-Bulletins – Jenny Rhymer –
 - Will be published a week after awards banquet
 - Next year: monthly shorter format
- Flyers – Jenny Rhymer –
- Webmaster – Irene Chan – Not Present
 - No recent updates to website
- History & Bylaws – Chris Root – Not Present
 - All historical files have been transferred from Bill Chana to Chris Root and are currently being digitized
- Region VI Delegate – Kevin Burns
 - Aerospace Life achievements awards
 - Instead of a range of years, just place the year in which it was awarded



- Coordination meeting coming up for Education Alley at Space Con.
- New RAC representative: Steve Brock
- ITEA meeting coming up (itea.org). We are encouraged to become members
- Public Policy – Phil Smith – Not Present

EDUCATION PROGRAMS

- Pre-College Outreach – Phil Smith – Not Present
- Educator Associate – Sharon Freeburn
 - Education Alley is a go for Space Con!!!!
 - Very limited resources due to lack of sponsors
 - Sharron is Chairman of the committee and looking for ppl to participate
 - Sharron is looking for people to plan and for students to be tour guides
 - Passport to the future in Hartford, Ct. is going well
- Student Activities – Maziar Sefidan – Not Present
- Rocket Committee – Steve Harrington – Not Present
- RHF Scholarship – Bill Chana –
 - Bill and his wife are trying to sell their house
 - Bill has two metal two door cabinets
 - Chris wants one, one available

AIAA STUDENT CHAPTERS

- UCSD Student Chapter Chair – Irene Chan
 - Report attached
 - Elections tomorrow
 - Banquet May 20th
- UCSD Faculty Advisor – Keiko Nomura – Not present
- SDSU Student Chapter Chair – Alejandro Aguirre – Not Present – Raquel spoke
- SDSU Faculty Advisor – George Faulkner – Not Present – Greg Spoke
 - Capt Faulkner is in the hospital with back problems (and has been there for a couple weeks)
 - He will get reevaluated on the 21st
 - His vertebrate had fused
 - He's in Scripps Encinitas
 - SDSU is having finals this week
 - Raquel: Richard will be AIAA chair next year

ACTION ITEMS

- Kevin W. needs to look into travel and accommodations for RLC 2008
- Greg, Kevin W, Penny, and Joel will need to meet to work on the annual section report.

NEW BUSINESS

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Present	Absent Excused	Absent	Position	Name/Company
X			Section Chair	Greg Marien
X			Secretary	Kevin Willett
X			Treasurer	Penelope Ulander
-	-	-	Vice Chair – Long Range Planning	Penelope Ulander
X			Vice Chair – Technical	Joel Perez
	X		Program Arrangements	Tom Ohno
	X		Field Trips	Doug Armstrong
X			Flyers	Jenny Rhymer
-	-	-	Newsletters	Jenny Rhymer
X			Webmaster	Irene Chan
	X		History & Bylaws	Chris Root
X			R. H. Fleet Scholarship Coord.	Bill Chana
	X		RAC VI Delegate	Kevin Burns
	X		Public Policy	Phil Smith
X			Membership	Jim Peterson
	X		Honors & Awards, and Career Enhancement	Keith Glassman
	X		Student Activities	Maziar Sefidan
X			Professional Society Liaison	Warren Johnson
-	-	-	Pre-College Outreach	Phil Smith
	X		Young Professionals	Kevin Scanlon
X			Educator Associate	Sharon Freeburn
			Member at Large	Vacant
	X		SDSU Faculty Advisor	George Faulkner
	X		SDSU Student Chair	Alejandro Aguirre
		X	UCSD Faculty Advisor	Keiko Nomura
-	-	-	UCSD Student Chair	Irene Chan
		X	Rocket Project	Steve Harrington

Event Recap

- General Body Meeting: Secrets of Hiring Engineering Managers
 - Thursday, April 10, 2008, 8:00pm, UCSD Campus Price Center Santa Barbara/Los Angeles Room
 - ~ 25 undergraduates and 2 graduates in attendance
 - Dr. Michael Markow (Systems Engineering Manager) and other engineering managers from Northrop Grumman presented what they are looking for in a successful engineering candidate
 - Very positive reception of event from attendees – expressed interest in future events like this
- SDASM Paper Airplane Contest
 - Saturday, April 12, 2008, 10:00am-1:00pm
 - Community event to get people (specifically kids) enthused about aerospace
 - 8 UCSD students helped attendees learn how to fold paper airplanes and helped with other event details
- Anousheh Ansari to speak to UCSD
 - Tuesday, April 29, 2008, 6:00pm-9:00pm, UCSD Campus, Calit2 Auditorium
 - Full attendance
 - Video footage of Ms. Ansari's experience in space and a talk of her motivations to pursue her dreams
 - Sponsored by SEDS (Students for the Exploration and Development of Space)
- JPL Open House
 - 8 UCSD students visited on Saturday, May 3, 2008
- SDASM Space Day
 - Saturday, May 10, 2008, 10:00am-2:00pm
 - Another community event to help bring space awareness to the public
 - NAVAIR, Mars Society, UCSD EarthKAM, SETI, SD Astronomy Society were some of the organizations present.
 - Astronaut Bill Shepherd gave a talk and signed autographs
 - 10 UCSD students helped with making paper rockets propelled with straws.

Upcoming Events

- AIAA@UCSD Elections
 - Tomorrow, Thursday, May 15, 2008, 7:00pm, UCSD Campus, EBUII-584
- AIAA@UCSD 2nd Annual Banquet
 - Tuesday, May 20, 2008, 7:30pm-9:00pm, UCSD Campus, EBUI-2512 (Booker Conference Room)
 - Seating at 7:30pm
 - Dinner served at 7:45pm
 - Presentation starts at 8:15pm

05/14/08

AIAA San Diego Section
Transaction Detail by Account
 June 2007 through May 2008

Date	Num	Name	Memo	Split	Amount
Checking					
Section Funds					
6/2/2007			RAC VI Dinner Mtg	Dinner Meeting Inc	560.00
6/2/2007	2077		RAC VI Dinner Mtg	Dinner Meeting Exp	-560.00
6/13/2007	2082		June council mtg	Council Meeting Expenses	-109.49
6/13/2007			June Council mtg Contributions	Council Meeting Contributions	55.00
7/13/2007			back statements	Supplies & Admin	-20.00
7/13/2007			int	Checking Account Interest	0.87
7/14/2007	2087		July planning mtg at Penny's	Council Meeting Expenses	-50.74
8/3/2007			int	Checking Account Interest	0.68
8/8/2007	2088		August council mtg	Council Meeting Expenses	-46.01
9/6/2007			int	Checking Account Interest	0.67
9/12/2007	2089		Sept council mtg	Council Meeting Expenses	-59.57
9/12/2007	2090		Joel Perez Reg. Leadership Conf	RAC VI & National Travel	-926.32
10/3/2007			int	Checking Account Interest	0.47
10/5/2007	2091		October Newsletter	Newsletter Postage	-36.90
10/10/2007	2093		oct council mtg	Council Meeting Expenses	-96.18
10/10/2007	2092		young professional mtg 10/3	Young Professionals Prog's	-60.00
10/11/2007	2094		Dinner Mtg 10/11	Dinner Meeting Exp	-161.98
10/11/2007			Dinner mtg 10/11	Dinner Meeting Inc	202.00
10/15/2007			RLC Travel Rebate	RAC VI & National Mtg Sup...	500.00
11/2/2007	2095		October Newsletter	Newsletter Printing	-76.50
11/2/2007			Cats 1&2 Rebate	CAT I	3,820.10
11/2/2007			annual Insurance	Insurance	-400.00
11/5/2007			Int	Checking Account Interest	0.57
11/14/2007	2099		Nov Council mtg	Council Meeting Expenses	-66.75
11/14/2007	2099		mailing labels	Supplies & Admin	-70.03
12/5/2007			Int	Checking Account Interest	0.78
12/12/2007	2098		Dec Council Mtg	Council Meeting Expenses	-51.61
12/31/2007			Int	Checking Account Interest	0.62
1/4/2008			Int	Checking Account Interest	0.10
2/5/2008			Int	Checking Account Interest	0.76
2/7/2008			2008 Facility Fund	Facility Fund	3,300.00
2/11/2008	2226		Feb NEW Banquet Deposit	NEW Banquet Exp	-1,012.50
2/13/2008	2100		Feb Council Mtg	Council Meeting Expenses	-75.81
2/13/2008			Feb Council Mtg	Council Meeting Contributions	35.00
2/13/2008			NEW Banquet Income	NEW Banquet Inc	712.50
2/13/2008			Feb Dinner Mtg	Dinner Meeting Exp	76.00
3/5/2008			Int	Checking Account Interest	0.68
3/11/2008	2228		NEW Speaker Rental Car	NEW Banquet Exp	-103.01
3/12/2008	2227		Flyers Postage	Flyers Postage	-14.76
3/12/2008	2101		Awards Banquet Deposit	Annual Awards Banquet Exp	-700.00
3/12/2008	2102		March Council Mtg	Council Meeting Expenses	-71.16
4/3/2008				Checking Account Interest	0.97
4/5/2008	2103			Flyers Printing	-161.41
4/9/2008	2104		kevin scanlon	Young Professionals Prog's	-200.00
4/9/2008	2105		April Council Meeting	Council Meeting Expenses	-59.56
5/2/2008	2106		NEW Speaker Accomodation	NEW Banquet Exp	-100.00
Total Section Funds					3,977.48

05/14/08

AIAA San Diego Section
Transaction Detail by Account
 June 2007 through May 2008

Date	Num	Name	Memo	Split	Amount
Scholarship Funds					
7/12/2007			Donations	Scholarship Donations	380.00
11/23/2007	2096		RHF Mailing	Flyers Printing	-489.00
11/23/2007	2097		RHF postage	Flyers Postage	-246.00
2/7/2008			RHF Scholarship Donations	Scholarship Donations	900.00
2/13/2008			RHF Donations	Scholarship Donations	200.00
4/11/2008			RHF Donation	Scholarship Donations	10,000.00
4/11/2008				Scholarship Donations	100.00
5/14/2008				Scholarship Donations	711.36
Total Scholarship Funds					11,556.36
Total Checking					15,533.84
Cash Reserves					
CD #1					
8/3/2007			May-Jul 07	CD Account Interest	33.81
11/7/2007			Aug-Nov 07	CD Account Interest	36.57
2/7/2008			Dec-Feb 08	CD Account Interest	36.43
Total CD #1					106.81
CD #2					
8/3/2007			may-aug 07	CD Account Interest	17.31
11/7/2007			aug-nov 07	CD Account Interest	17.25
2/7/2008			Dec-Feb 08	CD Account Interest	17.35
Total CD #2					51.91
CD #3					
8/7/2007			may-aug 07	CD Account Interest	19.12
11/7/2007			aug-nov 07	CD Account Interest	15.36
2/7/2008			dec-feb08	CD Account Interest	15.28
Total CD #3					49.76
Total Cash Reserves					208.48
TOTAL					15,742.32

05/14/08

AIAA San Diego Section
Quarterly Balance Sheet
 May 31, 2007 through May 31, 2008

	<u>May 31, 07</u>	<u>Jun - Aug 07</u>	<u>Sep - Nov 07</u>	<u>Dec '07 - Feb 08</u>	<u>Mar - May 08</u>
ASSETS					
Current Assets					
Checking/Savings					
Checking					
Rocket Project	961.98	961.98	961.98	961.98	961.98
Section Funds	2,630.76	2,461.07	5,030.65	8,016.49	6,608.24
Scholarship Funds	2,421.97	2,801.97	2,066.97	3,166.97	13,978.33
Total Checking	<u>6,014.71</u>	<u>6,225.02</u>	<u>8,059.60</u>	<u>12,145.44</u>	<u>21,548.55</u>
Total Checking/Savings	6,014.71	6,225.02	8,059.60	12,145.44	21,548.55
Other Current Assets					
Cash Reserves					
CD #1	4,569.70	4,603.51	4,640.08	4,676.51	4,676.51
CD #2	2,456.54	2,473.85	2,491.10	2,508.45	2,508.45
CD #3	2,159.73	2,178.85	2,194.21	2,209.49	2,209.49
Total Cash Reserves	<u>9,185.97</u>	<u>9,256.21</u>	<u>9,325.39</u>	<u>9,394.45</u>	<u>9,394.45</u>
Total Other Current Assets	9,185.97	9,256.21	9,325.39	9,394.45	9,394.45
Total Current Assets	<u>15,200.68</u>	<u>15,481.23</u>	<u>17,384.99</u>	<u>21,539.89</u>	<u>30,943.00</u>
TOTAL ASSETS	<u><u>15,200.68</u></u>	<u><u>15,481.23</u></u>	<u><u>17,384.99</u></u>	<u><u>21,539.89</u></u>	<u><u>30,943.00</u></u>
LIABILITIES & EQUITY	0.00	0.00	0.00	0.00	0.00

05/14/08

AIAA San Diego Section
Income statement
 June 2007 through May 2008

	Jun 07	Jul 07	Aug 07	Sep 07	Oct 07	Nov 07	Dec 07	Jan 08	Feb 08	Mar 08	Apr 08	May 08	TOTAL
Income													
Rocket Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scholarship Donations	0.00	380.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	0.00	10,100.00	711.36	12,291.36
Council Meeting Contributions	55.00	0.00	65.00	75.00	50.00	50.00	59.00	0.00	35.00	50.00	55.00	0.00	494.00
Education Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00	0.00	0.00	0.00	3,300.00
Field Trips	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.87	70.92	0.67	0.47	69.75	1.40	0.10	69.82	0.68	0.97	0.00	215.65
Evolution of Flight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dinner Programs	560.00	0.00	0.00	0.00	202.00	0.00	0.00	0.00	897.50	0.00	0.00	0.00	1,659.50
National Student Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Newsletter Advertisements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Dev't Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rebates	0.00	0.00	0.00	0.00	500.00	3,820.10	0.00	0.00	0.00	0.00	0.00	0.00	4,320.10
Technical Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Young Professionals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	615.00	380.87	135.92	75.67	752.47	3,939.85	60.40	0.10	5,402.32	50.68	10,155.97	711.36	22,280.61
Expense													
Rocket Project Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scholarship Awards	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council Meeting Expenses	109.49	50.74	111.01	134.57	146.18	116.75	110.61	0.00	75.81	121.16	114.56	0.00	1,090.88
Education Prog's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Field Trip Exp's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Flyers Postage	0.00	0.00	0.00	0.00	0.00	246.00	0.00	0.00	0.00	14.76	0.00	0.00	260.76
Flyers Printing	0.00	0.00	0.00	0.00	0.00	489.00	0.00	0.00	0.00	0.00	161.41	0.00	650.41
Honors & Awards	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
Local Evolution Of Flight Exp's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dinner Prog's	560.00	0.00	0.00	0.00	161.98	0.00	0.00	0.00	1,121.50	803.01	0.00	100.00	2,746.49
Membership Promotions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
National Evolution of Flight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
National Student Conf	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Newsletter Postage	0.00	0.00	0.00	0.00	36.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.90
Newsletter Printing	0.00	0.00	0.00	0.00	0.00	76.50	0.00	0.00	0.00	0.00	0.00	0.00	76.50
Professional Dev Prog Exp's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Affairs/Publicity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RAC VI & National Travel	0.00	0.00	0.00	926.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	926.32
Student Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Admin	0.00	20.00	0.00	0.00	0.00	70.03	0.00	0.00	0.00	0.00	0.00	0.00	90.03
Technical Prog's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Young Professionals Prog's	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	260.00
Total Expense	669.49	70.74	111.01	1,060.89	405.06	1,398.28	110.61	0.00	1,197.31	938.93	475.97	100.00	6,538.29
Net Income	-54.49	310.13	24.91	-985.22	347.41	2,541.57	-50.21	0.10	4,205.01	-888.25	9,680.00	611.36	15,742.32

AIAA San Diego Section
Budget vs. Actual
 June 2007 through May 2008

	Jun '07 - May 08	Budget	% of Budget
Income			
Scholarship Donations	12,291.36	12,000.00	102.4%
Council Meeting Contributions	494.00	600.00	82.3%
Facility Fund	3,300.00	3,300.00	100.0%
Field Trips	0.00	700.00	0.0%
Interest			
CD Account Interest	208.48	250.00	83.4%
Checking Account Interest	7.17	50.00	14.3%
Total Interest	215.65	300.00	71.9%
Dinner Programs			
Dinner Meeting Inc	947.00	700.00	135.3%
Annual Awards Banquet Inc	0.00	300.00	0.0%
NEW Banquet Inc	712.50	500.00	142.5%
Total Dinner Programs	1,659.50	1,500.00	110.6%
Rebates			
CAT I	3,820.10	3,500.00	109.1%
CAT III	0.00	250.00	0.0%
RAC VI & National Mtg Support	500.00	500.00	100.0%
Total Rebates	4,320.10	4,250.00	101.6%
Technical Programs	0.00	400.00	0.0%
Total Income	22,280.61	23,050.00	96.7%
Expense			
Scholarship Awards	0.00	11,000.00	0.0%
Council Meeting Expenses	1,090.88	1,500.00	72.7%
Field Trip Exp's	0.00	800.00	0.0%
Flyers Postage	260.76	150.00	173.8%
Flyers Printing	650.41	500.00	130.1%
Honors & Awards	0.00	600.00	0.0%
Insurance	400.00	400.00	100.0%
Dinner Prog's			
Dinner Meeting Exp	830.98	1,000.00	83.1%
NEW Banquet Exp	1,215.51	300.00	405.2%
Annual Awards Banquet Exp	700.00	4,700.00	14.9%
Total Dinner Prog's	2,746.49	6,000.00	45.8%
Newsletter Postage	36.90	200.00	18.5%
Newsletter Printing	76.50	200.00	38.3%
RAC VI & National Travel	926.32	500.00	185.3%
Student Activities	0.00	400.00	0.0%
Supplies & Admin	90.03	200.00	45.0%
Technical Prog's	0.00	300.00	0.0%
Young Professionals Prog's	260.00	300.00	86.7%
Total Expense	6,538.29	23,050.00	28.4%
Net Income	15,742.32	0.00	100.0%



Date: May 14, 2008
To: AIAA Council
From: James D. Peterson
Subject: Membership Committee Report for May 2008
Enclosure: 2008 AIAA Membership Status – May.

The attached Membership Status spreadsheet (Attachment A) prepared from the San Diego Professional Summary report shows current Professional Membership of 399, a decrease of 1 from last month. There were 4 New Members, no Transfers-In, 1 Transfer-Out and 6 Drops.

There were 7 in the “Two Months Past Due” category. These are the members whose dues expired on 29 February and have not yet renewed. They will be dropped next month if their dues are not received by the end of this month. I have sent email reminders to the Past Dues and Drops, and welcoming emails to the new members.

The total Student membership is 92, down 1 from last month. We have 31 Educator Associate Members in good standing, the same as last month.

Mailing List. The number of mailing labels on the Data Maker list is 553, down 2 from last month. (Ninety-three percent of these have email.) This breaks down as follows:

- | | |
|-------------------------|-----|
| 1. Professional Members | 400 |
| 2. Educator Associates | 31 |
| 3. Student Members | 92 |
| 4. AIAA Officers | 30 |

Submitted by,

James D. Peterson
Membership Chairman
Phone: (858) 279-1940
Email: jdpete@pacbell.net

Greg Marien Section Chair	Doug Armstrong Field Trips	Jim Peterson Membership Development	Warren Johnson Professional Society Liaison	George Faulkner SDSU Faculty Advisor
Kevin Willett Secretary	Kevin Burns Region VI Delegate	Bill Chana/Chris Root History & Bylaws	Irene Chan Webmaster	Dr. Keiko Nomura UCSD Faculty Advisor
Robert Matson Treasurer	Jenny Rhymer Flyers	Keith Glassman Honors & Awards & Career Enhancement	Kevin Scanlon Young Professionals	Alejandro Aguirre SDSU Student Chair
Penelope Ulander Vice Chair - Long Range Planning	Phil Smith Pre-College Outreach	Tom Ohno Program Arrangements	Jenny Rhymer Newsletters & Electronic Bulletins	Irene Chan UCSD Student chair
Joel Perez Vice Chair - Technical	Phil Smith Public Policy	Maziar Sefidan Student Activities	Steve Harrington Rocket Committee	Sharon Freeburn Educ. Assoc Coordinator

	Ref.	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-07	Jun 07 to May-08
Report Date:	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-07	May-08
Membership by Grade														
MC	Associate Fellow	25	25	24	25	28	28	27	26	26	26	25	25	0
MC1	Associate Fellow (Retired)	31	32	33	33	35	35	35	34	34	34	33	33	2
MA	Associate Member	5	3	3	2	2	2	1	1	1	1	2	2	-3
MA1	Associate Member (Retired)	0	0	0	0	0	0	0	0	0	0	0	0	0
MD	Fellow	5	5	5	5	5	5	5	5	5	4	4	4	-1
MD1	Fellow (Retired)	14	14	14	14	14	14	14	14	14	14	15	15	1
ME	Honorary Fellow	3	3	3	3	3	3	3	3	3	3	3	3	0
MB	Member	126	132	135	140	141	135	136	135	139	139	134	132	6
MB1	Member (Retired)	4	4	3	3	3	3	3	4	4	4	4	4	0
MB#	Lifetime Member	0	0	0	0	0	0	1	1	2	2	2	2	2
MS	Member (Student Upgrade)	19	17	18	17	18	16	14	11	9	8	13	14	-5
MH	Senior Member	119	118	116	112	111	111	111	108	108	107	110	110	-9
MH1	Senior Member (Retired)	56	55	57	58	54	54	54	55	55	54	53	53	-3
MH#	Lifetime Senior Member	2	2	2	2	2	2	2	2	2	2	2	2	0
	Total Number of Members:	409	410	413	414	416	408	406	399	402	398	400	399	-10
	Monthly Change:	Ref	1	3	1	2	-8	-2	-7	3	-4	2	-1	
	Cumulative Change:	Ref	1	4	5	7	-1	-3	-10	-7	-11	-9	-10	
Membership Changes														
	New Members	3	2	6	3	7	1	1	3	4	2	5	4	38
	Transfers-In	6	4	9	6	5	6	2	3	10	9	7	0	61
	Transfers-Out	1	3	7	3	1	7	1	6	14	14	4	1	61
	Dropped	8	5	6	9	7	7	7	10	9	6	2	6	74
	Monthly Change:	0	-2	2	-3	4	-7	-5	-10	-9	-9	6	-3	0
Dues Past Due														
	Two months past due	7	3	9	9	8	9	19	6	6	6	9	7	91
Retired Members														
	Number	105	105	107	108	106	106	106	107	107	106	105	105	0
	Percentage	25.7%	25.6%	25.9%	26.1%	25.5%	26.0%	26.1%	26.8%	26.6%	26.6%	26.3%	26.3%	
Other Members														
SS	Student Members	97	98	95	99	104	101	86	83	91	96	93	92	-5
NEA	Education Associates	37	38	38	14	17	25	28	30	30	31	31	31	-6



Date: May 14, 2008
To: AIAA San Diego Section Council
From: Keith Glassman
Subject: **Honors and Awards Chair's Report**

Cost for the 90 reservations I made is close to my original estimate, which was for 100. Total cost is \$4,750, \$3,900 for the food, \$700 for the facility and \$150 for the bar. Right now we have 82 reservations. We need to give Admiral Baker our final guest count and all other final additions to the contract, one week in advance, by Thursday, 15 May.

I placed an order for 11 plaques for a total cost of \$282 (not included in above total cost). This is about \$26 each, compared to the approximately \$22 we paid in the past. \$15 of the total cost is for shipping, as the storefront where we used to get them went out of business, so now I am dealing directly with the engraver.

I will have Admiral Baker burn all the good living flavor and texture out of the filet mignon and cook it medium rare.

Penny should give the RHF Scholarship checks to Greg at the council meeting or to myself at North Island. Alex Fleet will be there to oversee the RHF Scholarship awards.

Awards Banquet calendar is attached.



PLANNING CALENDAR FOR 2008 AWARDS BANQUET

January 7, Monday: Solicit caterers for cost estimates for a banquet with 100 attendees.

January 16, Wednesday: Select venue at regular council meeting.

February 18, Monday: Mail award nomination solicitation with newsletter.

March 3, Monday: E-mail award nomination solicitation letters. Start active campaigning for award nominations.

April 8, Tuesday: Get list of long-term membership anniversaries.

April 10, Thursday: Deadline for receipt of award nominations.

April 21, Monday: Mail invitations for long-term membership anniversaries.

April 23, Wednesday: Select Award winners at special planning meeting. Usually at Coco's at 5955 Balboa Ave., San Diego, CA 92111, (858) 279-5363 or 7398 Clairemont Mesa Blvd., San Diego, CA 92111, (858) 292-9030.

April 24, Thursday: Obtain list of membership upgrades from Jim Peterson for reading at the banquet.

April 25, Friday: Mail award notification letters to award recipients. Include solicitation for table sponsorship and other funding.

April 28, Monday: Mail flyers.

May 5, Monday: E-mail flyers to membership.

May 6, Tuesday: Arrange for computer and projector.

May 7, Wednesday: Send e-mail to Kenny Angle at Active Graphix to engrave plaques for awardees.

May 8, Thursday: Deadline to respond to invitation to accept awards at the banquet.

May 9, Friday: Get checks to pay out to awardees.

May 15, Thursday: Deadline to submit overhead graphics. Also MC rehearsal.

May 22, Thursday: **Awards Banquet.** May 15 is our backup date.