



## AIAA San Diego Section Council Meeting Minutes – August 8, 2007

The meeting called to order at 6:00 P.M. and adjourned at 7:11 P.M.

**COUNCIL ATTENDANCE: 12**

**AIAA GUESTS: 1**

**NON-AIAA GUESTS: 0**

**ATTENDANCE:** See Attached Roster

### Discussion Topics:

- Secretary records turnover
- E-mail account turnover
- Newsletter article
  - Due Monday August 13<sup>th</sup>.
- Dinner Meeting:
  - Sept 6<sup>th</sup>
  - Potential Speaker: Dr Stork (Life Sciences Houston)
- RAC VI Meeting
  - Sept 15<sup>th</sup>
- IMAPP Conference – Looking for volunteers

### ADMINISTRATIVE

- Secretary Report – Kevin Willett
  - April and May minutes approved
- Treasurer Report – Bob Matson – Not present - Report will be emailed.
- Chairman’s Report – Greg Marien
  - Section Insurance Form has been sent in, money will come out of CAT rebate
  - Maziar Sefidan and Greg Marien received a thank you from Patrick Henry High School for career day participation.
  - Received a thank you from Air and Space Museum for the RAC VI/ San Diego Section dinner meeting party in the wind tunnel.
  - Received letter from Reid, one of the high school recipients of R.H. Fleet Scholarship.

**Greg Marien**  
Section Chair

**Doug Armstrong**  
Field Trips

**Jim Peterson**  
Membership Development

**Warren Johnson**  
Professional Society Liaison

**George Faulkner**  
SDSU Faculty Advisor

**Kevin Willett**  
Secretary

**Kevin Burns**  
Region VI Delegate

**Chris Root**  
History & Bylaws

**Irene Chan**  
Webmaster

**Keiko Nomura**  
UCSD Faculty Advisor

**Bob Matson**  
Treasurer

**Jenny Rhymer**  
Flyers

**Keith Glassman**  
Honors & Awards &  
Career Enhancement

**Kevin Scanlon**  
Young Professionals

**Alejandro Aguirre**  
SDSU Student Chair

**Penny Ulander**  
Vice Chair  
Long Range Planning

**Phil Smith**  
Pre-College Outreach

**Tom Ohno**  
Program Arrangements

**Jenny Rhymer**  
Newsletters & Electronic  
Bulletin

**Irene Chan**  
UCSD Student Chair

**Joel Perez**  
Vice Chair - Technical

**Phil Smith**  
Public Policy

**Maziar Sefidan**  
Student Activities

**Steve Harrington**  
Rocket Project

**Sharon Freeburn**  
Educator Associates



## MEMBER SERVICES

- Membership – Jim Peterson – see attached report
- Honors and Awards – Keith Glassman - Not present
- Professional Society Liaison – Warren Johnson
  - Discussion over National Engineering Week Speaker. Tom Crouch is the favored speaker choice
- Young Professionals – Kevin Scanlon – Nothing to report

## PROFESSIONAL PROGRAMS

- VC Long Range Planning – Penny Ulander – Website payment due Jan 1<sup>st</sup>.
- VC Technical – Joel Perez – Not present
- Program Arrangements – Tom Ohno
  - Tom was just appointed the position, Joel Perez will help get started with new position.
- Field Trips – Doug Armstrong – Not present

## COMMUNICATIONS

- Newsletter & E-Bulletins – Jenny Rhymer – Not present
- Flyers – Jenny Rhymer – Not present
- Webmaster – Irene Chan – Not present
- History & Bylaws – Chris Root – Not present
- Region VI Delegate – Kevin Burns
  - Space Conference is just after RAC VI (ends Sept 20<sup>th</sup>)
  - 50<sup>th</sup> Anniversary of SPUTNIK
    - September 20-21<sup>st</sup>
  - Presentation at YMCA August 9<sup>th</sup>
  - Presentation for Optimists Club in September
  - Presenting a paper at IMAPP conference
- Public Policy – Phil Smith – Report attached.

## EDUCATION PROGRAMS

- Pre-College Outreach – Phil Smith – Report Submitted.
- Educator Associate – Sharon Freeburn
  - Passport to the Future:
    - Suggested that it's better to not overlap events. This way, teachers will not have to miss anything.
    - Education Alley
      - They have started a blog.
      - Individual classrooms will be setup.
    - Astronaut training available for young people.
- Student Activities – Maziar Sefidan – Nothing to report.
- Rocket Committee – Steve Harrington – Not present

## AIAA STUDENT CHAPTERS

- UCSD Student Chapter Chair – Irene Chan – Not present
- UCSD Faculty Advisor – Keiko Nomura – Not present
- SDSU Student Chapter Chair – Alejandro Aguirre – Not present
- SDSU Faculty Advisor – George Faulkner – Nothing to report



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American Institute of Aeronautics and Astronautics - San Diego Section  
P. O. Box 503453, San Diego, California 92150-3453

**ACTION ITEMS**

- Website:
  - Need to setup meeting to discuss website layout
  - Proposed changes due by Aug 17<sup>th</sup>
  - Audit Budget reports should be added to event reports

**NEW BUSINESS**

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Present	Absent Excused	Absent	Position	Name/Company
X			Section Chair	Greg Marien
X			Secretary	Kevin Willett
	X		Treasurer	Bob Matson
X			Vice Chair – Long Range Planning	Penelope Ulander
	X		Vice Chair – Technical	Joel Perez
X			Program Arrangements	Tom Ohno
X			Field Trips	Doug Armstrong
	X		Flyers	Jenny Rhymer
	X		Newsletters	Jenny Rhymer
	X		Webmaster	Irene Chan
	X		History & Bylaws	Chris Root
	X		R. H. Fleet Scholarship Coord.	Bill Chana
X			RAC VI Delegate	Kevin Burns
X			Public Policy	Phil Smith
X			Membership	Jim Peterson
	X		Honors & Awards, and Career Enhancement	Keith Glassman
X			Student Activities	Maziar Sefidan
X			Professional Society Liaison	Warren Johnson
X			Pre-College Outreach	Phil Smith
X			Young Professionals	Kevin Scanlon
X			Educator Associate	Sharon Freeburn
			Member at Large	Vacant
X			SDSU Faculty Advisor	George Faulkner
	X		SDSU Student Chair	Alejandro Aguirre
		X	UCSD Faculty Advisor	Keiko Nomura
	X		UCSD Student Chair	Irene Chan
		X	Rocket Project	Steve Harrington





Date: August 8, 2007  
To: AIAA Council  
From: James D. Peterson  
Subject: Membership Committee Report for August 2007  
Enclosure: 2007 AIAA Membership Status – August.

The attached Membership Status spreadsheet (Attachment A) prepared from the San Diego Professional Summary report shows current Professional Membership of 413, an increase of 3 from last month. There were 6 New Members, 9 Transfers-In, 7 Transfers-Out and 6 Drops.

There were 9 in the “Two Months Past Due” category. These are the members whose dues expired on 31 May and have not yet renewed. They will be dropped next month if their dues are not received by the end of this month. I have sent email reminders to the Past Dues and Drops, and welcoming emails to the new members.

The total Student membership is 95, down 3 from last month. We have 38 Educator Associate Members in good standing, the same as last month. Unless membership is renewed, students are dropped after one month. Educator Associates all expire on 31 August and must be renewed on-line. There is no cost for Educator Associates.

Mailing List. The number of mailing labels on the Data Maker list is 577, the same as last month. (Ninety-two percent of these have email.) This breaks down as follows:

- 1. Professional Members 413
- 2. Educator Associates 38
- 3. Student Members 95
- 4. AIAA Officers 33

Submitted by,

James D. Peterson  
Membership Chairman  
Phone: (858) 279-1940  
Email: [jdpete@pacbell.net](mailto:jdpete@pacbell.net)

**Greg Marien**  
Section Chair

**Doug Armstrong**  
Field Trips

**Jim Peterson**  
Membership Development

**Warren Johnson**  
Professional Society Liaison

**George Faulkner**  
SDSU Faculty Advisor

**Kevin Willett**  
Secretary

**Kevin Burns**  
Region VI Delegate

**Bill Chana/Chris Root**  
History & Bylaws

**Irene Chan**  
Internet Webmaster

**Dr. Keiko Nomura**  
UCSD Faculty Advisor

**Robert Matson**  
Treasurer

**Jenny Rhymer**  
Flyers

**Keith Glassman**  
Honors & Awards &  
Career Enhancement

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Vice Chair -  
Long Range Planning

**Phil Smith**  
Pre-College Outreach

**Joel Perez**  
Program Arrangements

**Jenny Rhymer**  
Newsletters &  
Electronic Bulletins

**Irene Chan**  
UCSD Student chair

**Joel Perez**  
Vice Chair - Technical

**Phil Smith**  
Public Policy

**Eric Vigilia**  
Student Activities

**Steve Harrington**  
Rocket Project

**Sharon Freeburn**  
Educ. Assoc Coordinator

	Report Date:	Ref.	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-07	Jun 07 to Aug-07
<b>Membership by Grade</b>															
															Change
MC	Associate Fellow	25	25	24											-1
MC1	Associate Fellow (Retired)	31	32	33											2
MA	Associate Member	5	3	3											-2
MA1	Associate Member (Retired)	0	0	0											0
MD	Fellow	5	5	5											0
MD1	Fellow (Retired)	14	14	14											0
ME	Honorary Fellow	3	3	3											0
MB	Member	126	132	135											9
MB1	Member (Retired)	4	4	3											-1
MB#	Lifetime Member	0	0	0											0
MS	Member (Student Upgrade)	19	17	18											-1
MH	Senior Member	119	118	116											-3
MH1	Senior Member (Retired)	56	55	57											1
MH#	Lifetime Senior Member	2	2	2											0
	Total Number of Members:	409	410	413	0	0	0	0	0	0	0	0	0	0	4
	Monthly Change:	Ref	1	3											
	Cumulative Change:	Ref	1	4											
<b>Membership Changes</b>															
	New Members	3	2	6											8
	Transfers-In	6	4	9											13
	Transfers-Out	1	3	7											10
	Dropped	8	5	6											11
	Monthly Change:	0	-2	2	0	0	0	0	0	0	0	0	0	0	
<b>Dues Past Due</b>															
	Two months past due	7	3	9											12
<b>Retired Members</b>															
	Number	105	105	107											2
	Percentage	25.7%	25.6%	25.9%											
<b>Other Members</b>															
SS	Student Members	97	98	95											-2
NEA	Education Associates	37	38	38											1

Section Council Meeting August 8<sup>th</sup> 2007

Since my Last Report on June 13th

*Activities***AUGUST IS FOR AEROSPACE**

**Date:** Month of August

**Event:** I am currently scheduling meetings for the weeks of August 21<sup>st</sup> and 28<sup>th</sup>. Our local representatives are Brian Bilbray, Duncan Hunter, Susan Davis and Bob Filner. I have prepared a San Diego Section Quick Facts sheet. Please email me with any suggested changes. Sections are encouraged to apply for sponsorship funds from AIAA headquarters. Sponsorships are available on a first-come, first-served basis and must demonstrate a specific need such as supplementing costs of catering, event promotion or travel. AIAA has generously allocated \$10,000 for sponsorship of meetings, and will award sponsorships in amounts between \$250-\$1000. Applications must include date and time of event, event budget, and expected

In addition, our Section is aiding AIAA National demonstrate ADOBE Connect web video conferencing capabilities to support on-line training for this national event.

**INSIDE AEROSPACE ~~ALP~~ INITIATIVE**

**Date:** May DD, 2008

**Event:** To expand west coast participation in Public Policy activities by planning and executing San Diego based events leading up to the AIAA Inside Aerospace event in Washington D.C.

*Future Planning***CONGRESSIONAL VISITS DAY**

**Date:** April 15-16, 2008

**Event:** To provide San Diego/Imperial County members advance knowledge of the event, to maximize the number of persons attending the event and to provide members knowledge of the results of the event.

Respectfully submitted

*Phil Smith – Public Policy*



Since my Last Report:

*Activities*

**EDUCATION ALLEY INITIATIVE**

**Date:** September 9-11, 2008

**Event:** Optimize the number of local students attending the September 2008 Education Alley Exhibit. I am currently scheduling congressional and county office visits to gain funding for this event. All other elements of this plan rely on successful fund raising.

*Future Activities*

**FIRST ROBOTICS SAN DIEGO REGIONAL COMPETITION**

**Event Date:** March DD, 2008

**Event Goal:** To engage AIAA members, to the greatest extent possible, with the San Diego FIRST Robotics teams and San Diego Regional Competition.

**GREATER SAN DIEGO SCIENCE FAIR**

**Event Date:** March DD, 2008

**Event Goal:** To engage AIAA members, to the greatest extent possible, with the Greater San Diego Science Fair. There are about 1000 exhibits presented by junior and senior students from all over San Diego County.

*Other Future Planning Events*

- 07 Aug                      Rendezvous Science Center Summer camp mentors and speakers
- 07 Sep    Educator Associates Recruitment Campaign
- 07 Sep                      Space 2007 Education Alley program committee volunteers
- 08 Feb    San Diego Math Counts Competition
- 08 Feb-Apr    San Diego High School Career Days
- 08 Mar    High Tech Fair SD County Fairgrounds
- 08 Jul    Passport to the Future 2008 program committee volunteers

Respectfully submitted

*Phil Smith – Pre-College Outreach*