



AIAA San Diego Section Council Meeting Minutes – July 12th 2006

The meeting called to order at 5:51 P.M. and adjourned at 7.23 P.M. **TOTAL COUNCIL ATTENDEES: 15**

Present:

Council Members: Greg Marien, Kevin Scanlon, Penny Ulander, Kevin Burns, Nick Grela, Sofia Calica, Bill Chana, Chris Root, Jim Peterson, Keith Glassman, Warren Johnson, Jenny Ryhmer,

AIAA Members: Maziar Sefidan, Zaid Karim, Eric Vigilia.

Guests:

Excused (Chair Notified): Phil Smith, George Faulkner

Absent: Keiko Nomura, Steve Harrington, Quentin Goss, Carl Tedesco

ADMINISTRATIVE

Secretary's Report – Kevin Scanlon – Nothing to Report

Treasurer's Report – Penny Ulander – A report was presented (attached). The checking account chart will come in soon. The upcoming insurance payment to be made will have an amount applied toward it from the annual rebate.

Chairman's Report – Greg Marien – The planning meeting is set for July 29th 9:00am at Penny Ulanders' house. It was decided to use MS Outlook as the standard for this year's calendar. The yearly report has been sent out and it was suggested that the council meeting report be submitted on-line for regular meetings. Nick Grela will be taking on the vacant newsletter position, and Kevin Burns will hold the Region VI delegate position. Several vacant positions still must be filled and descriptions will be sent out to vacant parties. Chris Root will phase into history and bylaws after June. Chris Root or Greg Marien will possibly attend September 16th RAC VI meeting. Educator Associate and Student activities positions are pending. The idea of absorbing the Arrowhead section of AIAA membership to help them regain their charter, Kevin Burn has volunteered to check further into this.

Greg Marien Section Chair	Doug Armstrong Field Trips	Jim Peterson Membership Development	Warren Johnson Professional Society Liaison	George Faulkner SDSU Faculty Advisor
Kevin Scanlon Acting Secretary	Kevin Burns Region VI Delegate	Bill Chana History & Bylaws	Sofia Calica Internet Webmaster	Keiko Nomura UCSD Faculty Advisor
Bob Matson Treasurer	Vacant Flyers	Keith Glassman Honors & Awards & Career Enhancement	Vacant Young Professionals	Sofia Calica SDSU Student Chair
Penny Ulander Vice Chair Long Range Planning	Quentin Goss Pre-College Outreach	Vacant Program Arrangements	Nick Grela Newsletters & Electronic Bulletin	Jenny Rhymer UCSD Student Chair
Kevin Burns Vice Chair - Technical	Phil Smith Public Policy	Vacant Student Activities	Steve Harrington Rocket Project	Amelia Chapman Educator Associates



PROGRAMS

V/C Long Range Planning – Penny Ulander – Nothing to Report

V/C Technical – Kevin Burns – Checking into the possibility of holding an event where numerous aviation museum curators can gather and present the holdings of their museums. In other news AIAA headquarters is looking to start up a homeland security technical group.

Program Arrangements – Vacant

Field Trips – Carl Tedesco – Position is pending transition. Doug Armstrong to fill in for the interim. Doug has already contacted JPL for a tour.

Flyers – Vacant

COMMUNICATIONS

Newsletter & E-Bulletins – Vacant – Nick Grela agreed to take this position.

Webmaster – Sofia Calica – Working on contact with her issues. Will check into the idea of a list server for mass e-mails.

History & Bylaws – Bill Chana – Chris Root will phase into this position over the next year.

Region VI Delegate – Vacant – Kevin Burns has agreed to fill this position.

Public Policy -- Phil Smith – Not Present

MEMBER SERVICES

Membership – Jim Peterson – Report Attached

Honors and Awards – Keith Glassman – Nothing to Report

Professional Society Liaison – Warren Johnson – Report Attached. Last years National Engineers Week (Feb 2006) 148 paying in attendance. There was a profit of \$1,571 dollars. This year a speaker is still needed and some sponsors have already made offers to contribute.

Young Professionals – Vacant –

Pre-College Outreach – Quentin Goss – Not Present

Educator Associate – Vacant – Sharon Freeburn may be a candidate (Recommended by Phil Smith)

Student Activities – Vacant

Member-at-Large – Not Present

Rocket Project – Steve Harrington – Not Present

AIAA STUDENT CHAPTERS

UCSD Student Branch Chair – Jenny Ryhmer – Nothing to Report

UCSD Faculty Advisor – Keiko Nomura – Not Present

SDSU Student Branch Chair – Sofia Calica – Nothing to report

SDSU Faculty Advisor – George Faulkner – Not Present



ACTION ITEMS

- Greg Marien - Send out Bylaws to potential council members
- Greg Marien - Section insurance due August 1st.
- All - Recruiting drive
- Greg Marien, Kevin Burns, Bill Chana, Chris Root -RAC IV meeting
- Kevin Burns - Arrowhead section research
- Sofia Calica – Update/improve website, obtain mass email account information
- All - Tour ideas for Field Trips

NEW BUSINESS

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Note: We must have a quorum to do Council business. A Council quorum (per the bylaws) requires a majority of the elected officers (3 of 4), and a majority of the entire Council. Please notify the Secretary and Chair if you must miss a meeting.

5:02 PM

07/12/06

Accrual Basis

AIAA San Diego Section
Budget vs. Actual
 June 2006 through May 2007

	Jun '06 - May 07	Budget	% of Budget
Income			
Scholarship Donations	0.00	12,000.00	0.0%
Council Meeting Contributions	35.00	600.00	5.8%
Facility Fund	0.00	3,300.00	0.0%
Field Trips	0.00	500.00	0.0%
Interest			
CD Account Interest	0.00	180.00	0.0%
Checking Account Interest	2.32	20.00	11.6%
Total Interest	2.32	200.00	1.2%
Dinner Programs			
Dinner Meeting Inc	0.00	400.00	0.0%
Annual Awards Banquet Inc	0.00	500.00	0.0%
NEW Banquet Inc	0.00	100.00	0.0%
Total Dinner Programs	0.00	1,000.00	0.0%
Rebates			
CAT I	0.00	3,500.00	0.0%
CAT III	0.00	250.00	0.0%
Rebate - Other	0.00	400.00	0.0%
Total Rebates	0.00	4,150.00	0.0%
Technical Programs	0.00	400.00	0.0%
Young Professionals	0.00	500.00	0.0%
Total Income	37.32	22,650.00	0.2%
Expense			
Scholarship Awards	0.00	11,000.00	0.0%
Council Meeting Expenses	80.53	1,500.00	5.4%
Field Trip Exp's	0.00	750.00	0.0%
Flyers Postage	0.00	500.00	0.0%
Flyers Printing	0.00	400.00	0.0%
Honors & Awards			
Honors & Awards - Other	0.00	450.00	0.0%
Plaques, Mailings	0.00	150.00	0.0%
Total Honors & Awards	0.00	600.00	0.0%
Insurance	0.00	400.00	0.0%
Dinner Prog's			
Dinner Meeting Exp	0.00	600.00	0.0%
NEW Banquet Exp	0.00	300.00	0.0%
Annual Awards Banquet Exp	0.00	3,100.00	0.0%
Total Dinner Prog's	0.00	4,000.00	0.0%
Newsletter Postage	0.00	1,000.00	0.0%
Newsletter Printing	0.00	1,000.00	0.0%
RAC VI & National Travel	0.00	400.00	0.0%
Student Activities	0.00	400.00	0.0%
Supplies & Admin	0.00	100.00	0.0%
Technical Prog's	0.00	300.00	0.0%
Young Professionals Prog's	0.00	300.00	0.0%
Total Expense	80.53	22,650.00	0.4%
Net Income	-43.21	0.00	100.0%

AIAA San Diego Section
Quarterly Balance Sheet
 May 31, 2006 through May 31, 2007

	May 31, 06	Jun - Aug 06	Sep - Nov 06	Dec '06 - Feb 07	Mar - May 07
ASSETS					
Current Assets					
Checking/Savings					
Checking					
Rocket Project	961.98	961.98	961.98	961.98	961.98
Section Funds	3,964.50	3,921.29	3,921.29	3,921.29	3,921.29
Scholarship Funds	1,221.97	1,221.97	1,221.97	1,221.97	1,221.97
Total Checking	6,148.45	6,105.24	6,105.24	6,105.24	6,105.24
Total Checking/Savings	6,148.45	6,105.24	6,105.24	6,105.24	6,105.24
Other Current Assets					
Cash Reserves					
CD #1	4,436.58	4,436.58	4,436.58	4,436.58	4,436.58
CD #2	2,343.97	2,343.97	2,343.97	2,343.97	2,343.97
CD #3	2,085.97	2,085.97	2,085.97	2,085.97	2,085.97
Total Cash Reserves	8,866.52	8,866.52	8,866.52	8,866.52	8,866.52
Total Other Current Assets	8,866.52	8,866.52	8,866.52	8,866.52	8,866.52
Total Current Assets	15,014.97	14,971.76	14,971.76	14,971.76	14,971.76
TOTAL ASSETS	15,014.97	14,971.76	14,971.76	14,971.76	14,971.76
LIABILITIES & EQUITY	0.00	0.00	0.00	0.00	0.00

Transaction Detail by Account

June 2006 through June 2007

Date	Num	Name	Memo	Split	Amount
Checking					
Section Funds					
6/5/2006					2.32
6/7/2006	2005			Checking Account Interest	-45.53
		June Council Meeting		Council Meeting Expenses	-43.21
Total Section Funds					
					-43.21
Total Checking					
					-43.21
TOTAL					
					-43.21



American Institute of Aeronautics and Astronautics - San Diego Section
P. O. Box 881464, San Diego, California 92168

Date: July 12, 2006
To: AIAA Council
From: James D. Peterson
Subject: Membership Committee Report for July 2006
Enclosure: 2006 AIAA Membership Status – July

The attached Membership Status spreadsheet (Attachment A) prepared from the San Diego Professional Summary report shows current Professional Membership of 410, an increase of 10 from last month. There were 14 New Members, 8 Transfers-In, 6 Transfers-Out and 7 Drops.

There were 4 in the “Two Months Past Due” category. These are the members whose dues expired on 30 April and have not yet renewed. They will be dropped next month if their dues are not received by the end of this month. I have sent email reminders to the Past Dues and Drops, and welcoming emails to the New and Transferred-in members.

The total Student membership is 131, down 7 from last month. We have 17 Educator Associate Members in good standing, three more than last month.

Mailing List. The number of mailing labels on the Data Maker list is 586, 2 more than last month. This breaks down as follows:

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|-------------------------|-----|
| 1. Professional Members | 410 |
| 2. Educator Associates | 17 |
| 3. Student Members | 127 |
| 4. AIAA Officers | 32 |

Submitted by,

/s/ Jim Peterson

James D. Peterson
Membership Chairman
Phone: (858) 279-1940
Email: jdpete@pacbell.net

Greg Marien Section Chair	Doug Armstrong Field Trips	Jim Peterson Membership Development	Warren Johnson Professional Society Liaison	George Faulkner SDSU Faculty Advisor
Vacant Secretary	Kevin Burns Region VI Delegate	Bill Chana History & Bylaws	Daniel Kraus Internet Webmaster	Dr. Keiko Nomura UCSD Faculty Advisor
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Penelope Ulander Vice Chair - Long Range Planning	Quentin Goss Pre-College Outreach	Jia (Jake) Yu Program Arrangements	Vacant Newsletters & Electronic Bulletins	Matthew Napoli UCSD Student chair
Kevin Burns Vice Chair - Technical	Phil Smith Public Policy	Nils Sedano Student Activities	Vacant Member at Large	Amelia Chapman Educ. Assoc Coordinator

July 12, 2006

To: AIAA, San Diego Section

From: Warren Johnson

Subject: National Engineers Week – Past and Future

A meeting of the National Engineers Week – San Diego (NEW-SD) planning committee was held on May 22, 2006. The purpose of the meeting was to recap the results of NEW-SD 06 and to begin planning for NEW_SD 07.

The NEW-SD 06 Awards Banquet was a financial success even though attendance (148 paid) was lower than in the past. The financial report for the 06 Awards Banquet is shown on page 2. Because of generous sponsor donations and because catering costs at the USD Joan Kroc Institute for Peace and Justice (JKIPJ) are lower than most hotels, the banquet made a profit of \$1571. Some of the NEW-SD 06 sponsors have indicated that they will be sponsors again in 2007.

Planning for NEW-SD 07 began with finalizing the reservation to hold the Awards Banquet for 07 at the JKIPJ on February 23, 2007. The General Chair for NEW-SD 07 planning will be supplied by SME, the banquet Co-Chair (Lead society for 2008) will be supplied by ASQ, the Award Chair will continue to be Gerry Gerace of IEEE and Elizabeth Zureick of SWE will serve as Secretary. I volunteered AIAA to be the lead society in 2008 but they had already accepted ASQ.

The proposed budget for the NEW-SD 07 Awards Banquet is shown on page 3. Because we made a profit on the 06 Awards Banquet, we decided to forego any ticket price increases for 2007. The Table cost will remain at \$37.50 per person or \$300 per 8 person table. Corporate and company sponsor table costs will also remain the same as last year. We have set an attendance goal for the 07 Awards Banquet of 200 people. All members of the planning committee are searching for potential Banquet keynote speakers to try to get speaker selection resolved early.

NATIONAL ENGINEERS WEEK

NEW 2006

FINANCIAL REPORT

May 22, 2006

OPENING BALANCES

BALANCE FROM NEW 2005	<u>\$10,686.89</u>	
		\$10,686.89

INCOME

DINNER FEES (paid)		\$3,397.50
DRINK FEES (paid)		\$144.00
AWARD DONATIONS	IEEE and SME (paid)	\$400.00
SPONSOR DONATIONS	SOLAR turbine (paid)	\$500.00
SPONSOR DONATIONS	HAMILTON SUDSTRAND (paid)	\$1,000.00
SPONSOR DONATIONS	Rick Engineering Co. (paid)	\$500.00
SPONSOR DONATIONS	Raytheon (paid)	\$500.00
SPONSOR DONATIONS	URS (paid)	\$500.00
DISPLAY TABLES	SME (paid)	\$20.00
BANK SERVICE CHARGE REFUND		\$3.00
		<u>\$6,964.50</u>

EXPENSES

BANQUET COSTS	(USD Joan Kroc IPJ/Catering)	\$4,304.11
AWARD PLAQUES		\$721.93
SUPPLIES	(Copies, supplies, Etc.)	\$101.50
WEB SITE		\$207.00
VIDEOS AND BOOKS		\$56.00
BANK SERVICE CHARGE		\$3.00
		<u>\$5,393.54</u>

NET PROFIT/LOSS		\$1570.96
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CURRENT BALANCE		<u>\$12,257.85</u>
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NATIONAL ENGINEERS WEEK

NEW 2007

BUDGET REPORT

5/22/2006

OPENING BALANCES

BALANCE FROM NEW 2006	\$12,257.85	
XCOM SEED MONIES	<u>\$0.00</u>	
		<u>\$12,257.85</u>

INCOME REQUIRED

DINNER FEES	\$5,000.00	
AWARD DONATIONS	\$200.00	
SPONSOR DONATIONS	<u>\$1,500.00</u>	
		<u>\$6,700.00</u>

EXPENSES PROJECTED

BANQUET COSTS	\$5,475.00	
AWARD PLAQUES	\$750.00	
SUPPLIES (LISTS, COPIES, POSTAGE, ETC.)	\$200.00	
FLOWERS	\$100.00	
NEW MATERIALS	<u>\$175.00</u>	
		<u>\$6,700.00</u>

<u>BALANCE</u>		<u>\$12,257.85</u>
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