

BYLAWS  
OF THE  
SAN DIEGO SECTION  
AMERICAN INSTITUTE OF AERONAUTICS AND ASTRONAUTICS, INC.

April 24<sup>th</sup>, 2002

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OF THE  
SAN DIEGO SECTION  
AMERICAN INSTITUTE OF AERONAUTICS AND ASTRONAUTICS, INC.

ARTICLE I. NAME, TERRITORY AND OBJECTIVE

Section 1. NAME AND TERRITORY

The name of this organization shall be the San Diego Section of the American Institute of Aeronautics and Astronautics, Inc., henceforth referred to as the Section. The territory of this Section shall be San Diego and Imperial Counties in the State of California.

Section 2. OBJECTIVE

The objective of the Section shall be to actively promote and advance the science and technologies of aeronautics and astronautics, consistent with the policies, objectives, and programs of the American Institute of Aeronautics and Astronautics, Inc., henceforth referred to as the Institute.

ARTICLE II. MEMBERSHIP

Section 1. ELIGIBILITY

All members of the Institute, regardless of membership grade, whose mailing addresses are within the defined territorial area, shall automatically be members of the Section so long as they maintain their Institute affiliation in good standing. Other members may request assignment to the Section with approval of the Institute.

Section 2. PRIVILEGES

All members of the Section:

- Shall receive notices of, and be encouraged to participate in, Section activities;
- May be elected to the Section's Executive Board;
- May serve on the Section's Council Standing and Ad Hoc Committees;
- May vote in Section elections.

Section 3. DUES

Dues for all member grades are levied by the Institute and automatically entitle the member to participate in Section activities. The section shall make no assessments except by direct authority of the Institute, but may accept incidental voluntary contributions to help defray the cost of technical, social and scholarship activities.

ARTICLE III. ORGANIZATION

Section 1. EXECUTIVE BOARD

The elected offices of the Section shall be those of Chair, Vice Chair-Long Range Planning, Vice Chair-Technical, Secretary and Treasurer. The elected officers shall be known collectively as the Executive Board and shall:

- Be directly responsible for the conduct of Section activities in accordance with these Bylaws;
- Be elected for a one-year term in accordance with these Bylaws.

## Section 2. COUNCIL

The Council:

- Shall consist of the Executive Board, the immediate past Section Chair, the Chairs of Standing Committees, Chairs of any Ad Hoc Committees, Student Branch Chairs and Faculty Advisors;
- Shall manage and operate the Section;
- Shall be members in good standing of the Institute;
- May not receive compensation for tenure;
- May compensate such personnel, other than its officers, as may be required for the proper maintenance of its organization and the performance of its functions as required by these Bylaws, the Constitution and Bylaws of the Institute;
- May plan and hold special activities provided they benefit the membership, or improve the well being of the Section and the Institute.

## Section 3. SECTION CHAIR

The Section Chair is the chief executive officer of the Section and presides at meetings of the Executive Board, Council and activities of the membership.

The Section Chair shall:

- Be responsible for all business matters of the Section as directed by its Executive Board, or its Council;
- Appoint person(s) to complete unexpired terms of other elected offices, when necessary, and with approval of the Executive Board;
- Be responsible for the selection of all Standing and Ad Hoc Chairs, and is a member ex-officio of all committees;
- Have authority to replace any Committee Chair if three or more consecutive Council meetings are missed without a written excused absence;
- Require annual goals from each standing council member;
- Require monthly reports (either oral or written) from all Council Members;
- Appoint Ad Hoc committees and define the charter, specific tasks, and duration for such committees;
- Prepare an annual report in Institute format which summarizes the year's goals, activities and accomplishments and submit the report to the Institute by the deadline imposed by the Institute;
- Insure that an annual audit of the Section's financial affairs is conducted;
- Appoint a Chair and members of a teller's committee;
- Share bank account check writing authority with the Treasurer;
- Develop a relationship between the Section and senior management at local aerospace companies, government installations, and local universities to encourage support of Section and the Institute;
- Strive to invite senior management of local aerospace companies, government installations, and local universities as executive guests at Section functions;
- Delegate tasks to other elected officers, or to other members of the Council with the consent of the

Executive Board;

- Represent the Section at outside activities or when visited by persons of prominence.
- Prepare the agenda for meetings of the Executive Board and the Council.

#### Section 4. VICE CHAIR-LONG RANGE PLANNING

The Vice Chair-Long Range Planning shall:

- Be responsible for the preparation of long range plans, including acquisition of prominent speakers for regular dinner programs (extending through September of the next Fiscal year);
- Encourage development of special projects;
- Encourage, review, and present to the council new innovative ideas from the membership;
- Assist the Section Chair with the preparation of the Section Annual report to the Institute
- Act as presiding officer in the absence or incapacity of the Section Chair;
- Work in close harmony with all members of the Council and keep informed on the affairs and conduct of the Section in order to assume direction of its activities should this become necessary;
- Prepare and maintain a Section activities calendar.

#### Section 5. VICE CHAIR-TECHNICAL

The Vice Chair-Technical shall:

- Have cognizance over all technical activities;
- Arrange and promote an annual “Technical Lecture” Program;
- Encourage technical activities at local aerospace companies, government installations, and universities;
- Act as presiding officer in the absence or incapacity of the Section Chair and Vice Chair-Long Range Planning;
- Work in close harmony with all members of the Council and keep informed on the affairs and conduct of the Section in order to assume direction of its activities should this become necessary;
- Encourage and assist members in obtaining positions on the Institute’s Technical Committees;
- Promote Institute Meetings within the Section’s jurisdictional area through contacts with the Region VI Technical Deputy Director and the Institute’s Technical Advisory Committee (TAC);
- Provide assistance to the Institute for the arrangement of Institute meetings;
- Encourage technical papers by the membership for Institute Meetings.

#### Section 6. SECRETARY

The Section Secretary is the principal administrative officer and Parliamentarian of the Section.

The Secretary shall:

- Record Minutes at Council Meetings and distribute the minutes to Council members prior to the next Council meeting. Approved Council minutes are submitted to the Director of Region VI;
- Record Minutes of any special meetings of the Section;
- Record the correspondence of the Section and maintain custody of officially originated and received correspondence, including e-mail, until transferred to the section’s historical archives maintained by the

History and Bylaws Committee;

- Coordinate election activities as follows and in accordance with Article VII, Section 7 of these Bylaws:
  - Solicit and receive petitions for nominations;
  - Prepare and mail ballots to members;
  - Ensure that elections are conducted in accordance to these Bylaws;
  - Inform all candidates of Election results;
- Prepare and maintain a current Roster of all Council members and include in meeting minutes
- Provide name tags for each Council member;
- Provide stationary for the fiscal year;
- Share responsibility with the Treasurer for the Post Office Box maintained by the Section;
- Maintain and distribute Council Roster.

#### Section 7. TREASURER

The Section Treasurer is the principal financial officer of the Section.

The Treasurer shall:

- Be responsible for all of the Section's funds and assets;
- Validate and pay all claims against the Section, and receive all monies due from whatever the validated source;
- Maintain the banking accounts (including ordering of checks, as required);
- Make monthly reports to the Council as to income and expense transactions and the accounting of all funds and assets;
- Share bank account check writing authority with the Chair;
- Prepare and submit an annual Section budget to be approved by the Council;
- Publish an annual financial report to include all transactions during the Fiscal year. The annual financial report shall be submitted in Institute format to the Institute by the deadline imposed by the Institute;
- Prepare documents and oversee section audit in accordance with Article VI, Section III.
- Share responsibility with the Secretary for the Post Office Box maintained by the Section.

#### Section 8. PAST SECTION CHAIR and REGIONAL ADVISORY COMMITTEE (RAC) DELEGATE

The immediate Past Section Chair shall:

- Be retained on the Council, with rights and privileges equal to those of any member of the Council;
- Be the official Delegate of the Section to the Regional Advisory Committee (RAC) for Region VI;
- Prepare and present a section report, at RAC meetings;
- Communicate RAC news to the Council;
- Be encouraged to take an active leadership role in Region VI and Institute Committees.

### ARTICLE IV. COMMITTEES

#### Section 1. COMMITTEE CHAIRS

The Section Chair-Elect shall appoint a Chair for each of the Standing or Ad Hoc Committees.

The Chair of each Committee shall:

- Have full authority to manage and operate the Committee within the directive of the Council and these bylaws;
- Be encouraged to appoint members to the Committee from the general membership, who shall have tenure concurrent with the Chair of that committee;
- Have a tenure of office on the Council concurrent with the Section Chair who appointed them, but are eligible to succeed themselves if so appointed;
- Request the assistance of other Committee Chairs, or any of the elected officers of the Section, when necessary, for the proper conduct of the Committee.

## Section 2. MEMBERSHIP DEVELOPMENT

The Membership Development Chair shall:

- Be responsible for the development of new members within the jurisdictional area;
- Receive all membership status reports from the Institute;
- Make monthly reports of the status and number of members in the Section, including student members;
- Prepare and maintain a current membership roster based on information received from the Institute and other sources;
- Develop a system of AIAA representatives at local aerospace companies and government installations.
- Encourage and assist qualified members to advance in grade;
- Encourage former members to renew their Institute affiliation;
- Contact members who are delinquent in the payment of their annual dues to renew their membership;
- Contact and welcome new members to the section;
- Prepare and submit the Membership Activity Award Nomination Form to the Institute.

## Section 3. COMMUNICATIONS

Section Communications is comprised of event flyers, section newsletters, and website maintenance. Due to the magnitude of work associated with section communication, the duties are broken into three council positions as described below.

The Flyers Chair shall:

- Coordinate with council members to prepare Section's Flyers;
- Coordinate the reproduction and distribution of all mailings to the membership;
- Receive mailing labels from the Institute;
- Forward flyers via email to members with an e-mail address.

The Newsletters Chair shall:

- Act as editor and chief for section Newsletter and solicit articles from members.
- Submit articles to the Editor of the Institute's Aerospace America Monthly Publication on key activities of the Section;
- Newsletters to the membership (four (4) newsletters per fiscal year);
- Be responsible for preparation of Section's Communications Activity Award to the Institute.

The Website Chair shall:

- Develop, enhance, and maintain a section website;
- Ensure links to AIAA National website and San Diego Student Chapter websites are accurate.

#### Section 4. HISTORY AND BYLAWS

The History and Bylaws Chair shall:

- Have cognizance over the promotion, operation and management of Historical meetings;
- Promote an Annual “Historical Lecture ” program (may elect to co-sponsor with other organizations, such as San Diego Aerospace Museum);
- Be responsible for the contents and maintenance of the Section’s historical archives;
- Prepare and maintain inventories of the Section’s assets;
- Have a copy of the Section Bylaws available at all Council meetings;
- Ensure that all Council members receive a copy of these Bylaws;
- Assist the council in the interpretation of these Bylaws;
- Coordinate revisions to these Bylaws when so requested by the Executive Board.

#### Section 5. STUDENT AFFAIRS

Student Affairs is intended to support Precollege Outreach (K-12<sup>th</sup> Grade) activities and AIAA Student Activities at local universities. The duties are broken into two council positions as described below.

The Precollege Outreach Chair shall:

- Manage the section’s support of the Annual Greater San Diego Science Fair;
- Search out and encourage local teachers to become AIAA Educator Associate Members;
- Be responsible for preparation and submittal of Precollege Outreach Activity Award Nomination Form to the Institute.

The Student Activities Chair shall:

- Encourage the activities of the AIAA college student branches within the Section’s geographical boundaries;
- Ensure that the AIAA college student branch members receive section publications (not necessarily mailed to individual members);
- Promote college student conferences.

#### Section 6. PROGRAM ARRANGEMENTS

The Program Arrangements Chair shall:

- Coordinate with Vice Chair-Long Range Planning and other Section Chairs in developing program arrangements and strive for a balance between low, medium and high priced facilities and meals;
- Establish locations and arrangements for facilities and meals for all Section meetings, Council meetings and for other events when required;
- Ensure that specialized audio-visual equipment is available for speakers when required.

#### Section 7. HONORS AND AWARDS

The Honors and Awards Chair shall:

- Arrange the Annual Banquet in conjunction with the Vice Chair Long Range Planning and Program

Arrangements Chair; to include production of program pamphlet;

- Be responsible for the selection of Nominees for the Institute's National awards;
- Be responsible for the selection of nominees for the Section's Annual awards;
- Be responsible for the Section's annual AIAA/Reuben H. Fleet Scholarship program;
- Be responsible for recognition of members;
- Be responsible for arranging for Section gifts for guest speakers and section award recipients.

#### Section 8. YOUNG PROFESSIONALS

The Young Professionals Chair shall:

- Establish programs and activities for young professionals (defined by the Institute as professional members age 35 years and younger);
- Arrange for and promote an Annual Young Professionals special event;
- Recruit young members through the Institute's incentive programs;
- Solicit nominations of local Young Professionals worthy of the the Institute's Lawrence Sperry Award.
- Be responsible for preparation and submittal of Young Professionals Activity Award Nomination Form to the Institute.

#### Section 9. PUBLIC POLICY

The Public Policy Chair shall:

- Maintain contact with the Institute's Vice President of Public Policy and the Region VI Public Policy Deputy Director;
- Communicate with legislators and encourage Section members to do the same;
- Invite legislators to speak at Section activities and functions;
- Communicate with the media and public;
- Encourage and develop programs that advance the Section's and Institute's Public Policy initiatives;
- Promote the public's interest in and image of the Section and the Institute;
- Promote and maintain communication contacts in Radio, TV, and printed media for section and Institute activities;
- Be responsible for preparation and submittal of Public Policy Activity Award Nomination Form to the Institute.

#### Section 10. FIELD TRIPS

The Field Trips Chair shall:

- Develop and organize a minimum of four (4) general interest field trips per fiscal year;
- Determine travel modes and points of field trip assemblage;
- Provide a field trip conductor;
- Secure admission clearances when required;
- Plan refreshments when suitable to a particular field trip.



## Section 11. CAREER ENHANCEMENT

The Career Enhancement Chair shall:

- Plan and execute career enhancement activities and programs;
- Work with the Vice Chair-Long Range Planning to schedule professional development programs.

## Section 12. PROFESSIONAL SOCIETY LIAISON

The Professional Society Liaison Chair shall:

- Coordinate and interface with other professional societies to establish events of mutual interest;
- Represent the Section in planning and promotion of National Engineers Week activities.

## Section 13. AD HOC COMMITTEES

Ad Hoc Committees may be appointed by the Section Chair, with defined charters and tasks. The Section Chair will define their duration. The council approves Ad Hoc committees.

## Section 14. ALL COUNCIL MEMBERS

Council members will provide the Secretary a copy of all officially originated or received correspondence including e-mails.

## ARTICLE V. ADMINISTRATIVE PROCEDURES

### Section 1. FISCAL YEAR

The Council's Fiscal year shall be from June 1 through May 31. The Executive Board and all appointed Council members shall fulfill their duties during the entire fiscal year or shall submit a written or verbal resignation if they, for any reason, cannot fulfill their responsibilities.

### Section 2. MEETINGS

The Section's Executive Board, the Council, Standing Committees, Ad Hoc Committees, and Student Branches shall meet at such dates, hours, and locations as they may each decide. A schedule and record of such meetings shall be maintained by the Secretary of each committee. Guidelines for a given fiscal year are:

- A minimum of ten (10) Council meetings (generally held on the 2<sup>nd</sup> Wednesday of the month);
- A minimum of four (4) Dinner meetings (generally held on the 3<sup>rd</sup> Thursday of the month);
- A minimum of two (2) Section meetings held in conjunction with AIAA Student Chapters, one meeting at each campus per fiscal year.
- An Aerospace Lecture Series in conjunction with the San Diego Aerospace Museum (generally held in the Fall and Spring);
- A Technical Lecture Program (generally held in the Spring);
- A minimum of four (4) field trips each year;
- Active participation in the National Engineers Week Activities held the 3<sup>rd</sup> week of February.
- An Annual Awards Banquet (held the latter part of May). The events for the Banquet include:
  - Discharging the current officers of the Council;

- Installation of the newly-elected Executive Board;
- Presentation of the newly appointed standing committee chairs.
- Presentation of honors and awards.

### Section 3. SPECIAL MEETINGS

Special meetings of the Executive Board:

- May be called at the discretion of the Chair;
- Shall be held upon the request of any three (3) of its members.

Special meetings of the Council:

- May be called at the discretion of the Chair;
- Shall be held upon the request of any five (5) of its members.

Special meetings of the Section:

- Shall be held upon the written request of five percent (5%) of the section's membership.

### Section 4. QUORUMS

In meetings of the Executive Board:

- A quorum shall consist of a majority of its members.

In meetings of the Council:

- A quorum shall consist of a simple majority of its members; and a majority of the elected officers.

In any general business meetings of the Section:

- A quorum shall consist of five percent (5%) of the membership,

### Section 5. RESPONSIBILITY

Neither the Section, its officers, its Executive Board or its Council shall be responsible for the actions or obligations of any individual member, or group of members, of this Section except wherein such actions or obligations are the responsibility of the Section under these Bylaws.

### Section 6. RULES OF ORDER

Current version of Robert's Rules of Order shall govern the parliamentary procedures of the Section in all instances to which they are applicable, and not inconsistent with these Bylaws or the Constitution and Bylaws of the Institute.

### Section 7. PROCEDURE

The Executive Board and the Council may adopt and apply portions of the Institute's Section Management Manual as they may decide with regard to general administrative procedures.

### Section 8. REMOVAL AND RESIGNATION

Any duly elected officer may be removed by unanimous action of the remaining Executive Board members. Any Appointed Committee Chair may be removed by action of the Section Chair. Any removal is subject to the following:

- Cause for removal need not be stated;

- Removal shall be without prejudice;
- The decision shall be final.

Any officer or chair may resign at any time by giving written notice to the Section Chair. Acceptance of such resignation shall not be necessary to make it effective.

## ARTICLE VI. FINANCIAL PROCEDURES

### Section 1. BANK ACCOUNT

The Section shall open and maintain checking and Certificates of Deposits (CDs) accounts in a reliable banking or other financial institution. All expenses incidental to its organization, functions and activities shall be disbursed from such accounts. The Treasurer shall maintain the bank accounts. The Treasurer and the Section Chair shall have signature authority for checks.

### Section 2. DEBT LIMITATION

The Council shall not expose the Section to any obligation that could incur a debt situation larger than three hundred dollars (\$300) in any or all of its accounts. The Council will maintain a checking account and cash-on-hand of no less than one thousand dollars (\$1,000).

### Section 3. AUDIT

The Section Chair shall appoint an independent Auditor or a committee of members consisting of outgoing and incoming Treasurers, Chairs and one other council member to conduct an annual audit of the Section's financial affairs. The Auditor or committee shall:

- Receive the financial books, accounts, records and Annual Financial Report for the preceding Fiscal year from the outgoing Treasurer;
- Within fifteen (15) days of such receipt, submit a certified opinion to the Section Council as to whether these financial data do or do not fairly present the financial position and the results of the Section's operations for the preceding Fiscal year;
- Deliver all records to the new Treasurer upon completion of these duties;
- Insure that the Auditor's certification is incorporated into the Minutes of the Council and is made available to the Institute.

### Section 4. ADVERTISING POLICY

Third-party advertisements in the Section Newsletter or flyers must:

- Be approved by the Council;
- Be related to the goals and objectives of the Section and the Institute;
- Have format and pricing determined and approved by the Council.

## ARTICLE VII. ELECTIONS

### Section 1. NOMINATING COMMITTEE

The Section Chair shall appoint and the Council shall approve an Election Nominating Committee consisting of five (5) members of the Section, including the Current Chair, a past Chair and at least one member from the section at large. No member of the Nominating Committee shall be nominated for an elected office.

The Nominating Committee shall:

- Consider the potential candidates' qualifications, interest and dedication to completion of their tenure;
- Select at least one (1) nominee for each elective office.
- Ascertain the consent of each nominee;
- Accept petition nominations from any member, with signatures from at least 5% of the membership, and with the nominee's consent;
- Deliver the slate of nominees to the Secretary of the Section;
- Fulfill their duties by the deadlines established in Article VII, Section 7;
- Be discharged upon the completion of their duties.

#### Section 2. TELLERS COMMITTEE

The Section Chair shall appoint and the Council shall approve a chair of the Teller's committee and two (2) other members in good standing.

The Tellers Committee shall:

- Validate ballots for receipt date and voting eligibility (verify name and return address on mailing envelope using the Membership Roster);
- Count the validated votes by candidate. Any candidate who receives a simple majority of the votes cast for an office shall be elected to that office;
- Certify to the Council the total votes cast, the individual tabulation by candidate and the names of the officers elected to the new Executive Board;
- Fulfill their duties by the deadlines established in Article VII, Section 7.

#### Section 3. ELECTABILITY

Any member in good standing (with the exception of Student Members) shall be eligible for election to any office in accordance with these Bylaws. Nominees for the Section Chair shall have at least one year of previous experience on the Executive Board. An elected officer who has served one full term in the current Fiscal year shall not be eligible for reelection to that same office for a consecutive year. With unanimous approval of the section council an elected officer can serve a two year term.

#### Section 4. VOTING

All members in good standing (with the exception of Student Members) shall be entitled to vote in the Section elections, and on any other matters brought to the consideration of the membership.

#### Section 5. NOMINATION PETITIONS

All members in good standing may be nominated to any office by petition subject to electability stated in Section 3.

A "Call for Petitions" shall be announced to the Membership by a mailing prior to the established deadline.

Petitions will be returned to the Secretary by the deadline established in Article VII, Section 7.

#### Section 6. BALLOTS

Election ballots shall:

- Contain the names and a short biography of all nominees;

- Contain a closing date;
- Be mailed to the membership by the deadlines established in Article VII, Section 7;
- Be considered valid if return envelopes:
  - Are addressed to the Chair of the Tellers Committee;
  - Include member's name and address (to be validated using Membership Roster);
  - Are postmarked by the closing date deadline.

#### Section 7. ELECTION MILESTONES AND DEADLINES

The Council shall use as a guide the following Election milestone and deadline dates:

31 December:

- A call for petition nominations shall be published in the Section newsletter or other mailing to section members;

15 January:

- Nominating Committee shall be appointed by the Section Chair and approved by the Council;

1 February:

- Deadline for receipt of petition nominations;
- The election may be by acclamation if there is only one nominee for each office.

15 February:

- Council shall approve slate of nominees;
- Tellers Committee shall be appointed by the Section Chair and approved by the Council;

28 February:

- Secretary ensures that Ballots are mailed;

28 March

- Ballots closed;

15 April- Council meeting:

- Tellers Committee Chair shall announce election returns to the Council;
- Secretary shall ensure that procedures were followed according to these Bylaws;
- Council approves the election results;
- Secretary shall advise the candidates of such returns;

1 May: Section Chair-elect shall:

- Appoint all Standing Committee Chairs;
- Notify Standing Committee Chairs of inauguration at the Awards Banquet;

1 June:

- New officers and Standing Committee Chairs take office.

#### ARTICLE VIII. REVISIONS, AMENDMENTS AND APPROVALS

##### Section 1. REVISION COMMITTEE

An Ad Hoc Bylaws Revision Committee shall:

- Have at least five (5) members, approved by the Section Council.

- Be chaired by the History and Bylaws Committee Chair;
- Present amended Bylaws to the Council for approval;
- Ensure that the amended Bylaws are consistent with the Constitution and Bylaws of the Institute.
- Ensure that the amended Bylaws are ratified by Section members in accordance with the Bylaws.
- Ensure the amended Bylaws are approved by the Institute.

Section 2. AMENDMENTS

Amendments to these Bylaws shall be:

- Proposed by the Bylaws Revision Committee;
- Proposed by the Section Council;
- Proposed by the membership through a petition to the Secretary.
  - Section members will be notified by mail that Bylaw amendments have been made and approved by the Section Council;
  - Section members must request in writing a copy of the amended Bylaws;
  - At least 5% of the membership must sign a petition recommending amendments to the Bylaws.
  - The petition must be received by the Secretary within 25 days following the mailing.

Section 3. RATIFICATION

Amendments to these Bylaws will be ratified by the membership when any petitioned changes are approved by the Bylaws Revision Committee and the Section Council.

Section 4. INSTITUTE APPROVAL

When these Bylaws are approved by the Section Council, and ratified by the membership, the Secretary shall transmit copies to the Secretary of the Institute, through the Region VI Director, for the approval of the Institute Board of Directors. When Institute approval has been received, the Council Secretary shall file the documents with the official Section papers, and shall notify the Council and the membership.

ARTICLE IX. APPROVALS

Section 1. BYLAWS REVISION COMMITTEE

Signature & Date

William F. Chana, Chairman: \_\_\_\_\_

James Peterson, Membership Chair: \_\_\_\_\_

Christopher Root, 2000-2001 Secretary: \_\_\_\_\_

Chuck Heightland, 2000-2001 Vice Chair-Planning: \_\_\_\_\_

Tracie Okada, 2000-2001 Treasurer: \_\_\_\_\_

James Robinson, 1980-1981 Chair: \_\_\_\_\_

Section 2. COUNCIL

Byron Lowry, 2001-2002 Secretary \_\_\_\_\_

Section 3. MEMBERSHIP

Byron Lowry, 2001-2002 Secretary

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Section 4. INSTITUTE

Joe Morano, Region VI Director

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